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We R Memory Keepers 661388

We R Memory Keepers Mini Cinch Bookbinding Machine

MODEL: 661388 - INSTRUCTION MANUAL

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1. Introduction

The We R Memory Keepers Mini Cinch Bookbinding Machine is designed to simplify the bookbinding process for various craft projects. This compact tool allows users to punch precise holes and bind custom books, notebooks, calendars, and journals using wire or spiral coils. It is suitable for home, school, and office use, offering customizable hole spacing for projects of any size.

This manual provides detailed instructions for the safe and effective operation of your Mini Cinch machine. Please read it thoroughly before first use and retain it for future reference.



Figure 1: We R Memory Keepers Mini Cinch Bookbinding Machine in its retail packaging.

2. Setup

2.1 Unpacking and Inspection

Carefully remove the Mini Cinch machine from its packaging. Inspect the machine for any signs of damage. Ensure all components are present. The package should include the Mini Cinch machine and this instruction manual.

2.2 Identifying Components

Familiarize yourself with the main parts of your Mini Cinch machine:

- **Punch Handle:** Used to activate the punching mechanism.
- **Punch Pins:** The individual pins that create the holes. These can be disengaged.
- **Paper Alignment Guide:** An adjustable guide to ensure consistent paper placement.
- **Binding Channel:** Where the wire or spiral coils are placed for binding.
- **Waste Tray:** Collects paper scraps from punching.
- **Wire Size Guide:** Helps determine the correct binding size.

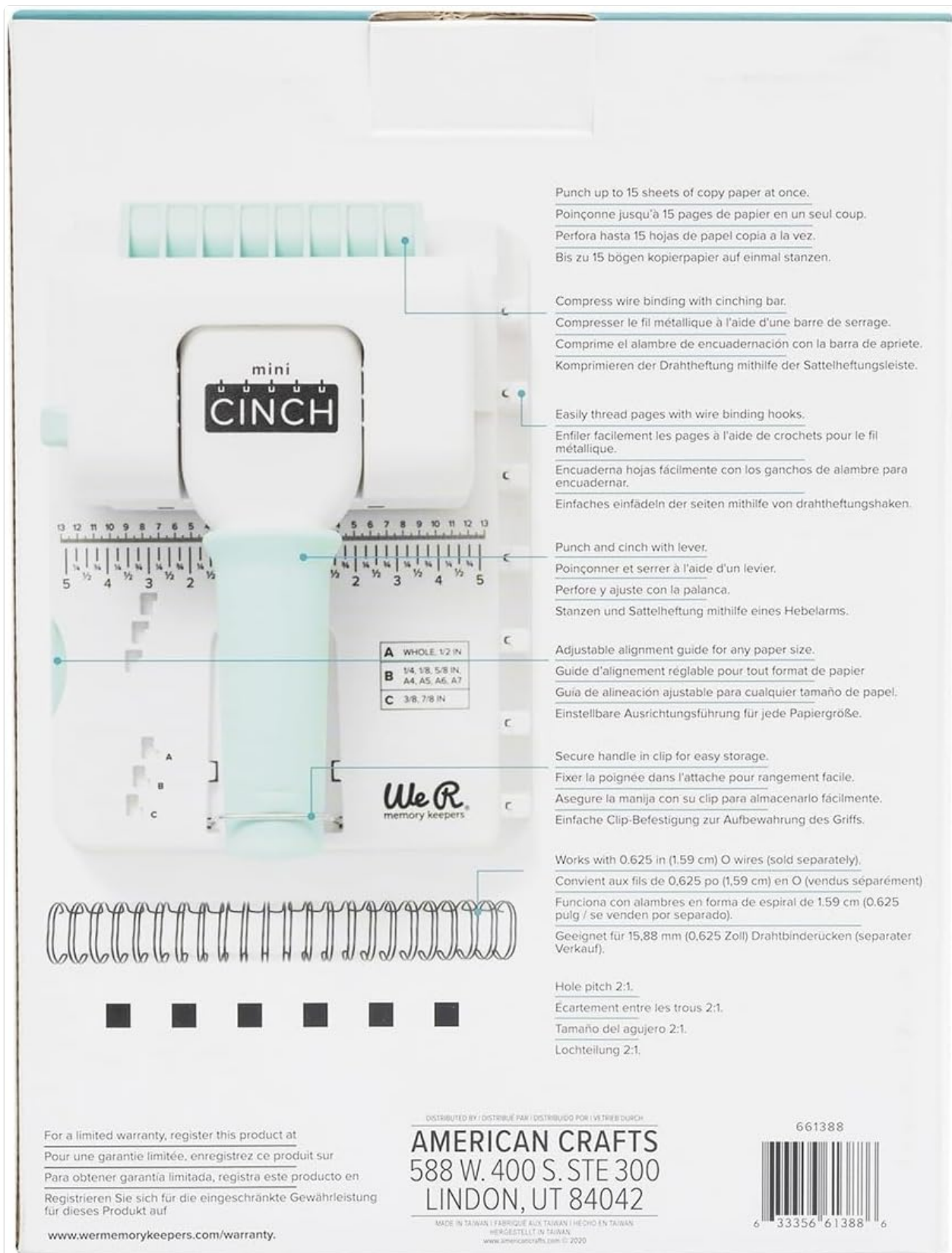


Figure 2: Overview of the Mini Cinch machine's features and components as shown on the packaging.

3. Operating Instructions

3.1 Punching Holes

The Mini Cinch allows for precise hole punching for various project sizes.

- 1. Adjust Punch Pins:** Determine the desired hole pattern. Pull out individual punch pins to prevent punching specific holes, allowing for custom layouts or avoiding partial holes on smaller projects.

2. **Set Paper Alignment Guide:** Use the adjustable paper alignment guide to set the desired depth for your holes. This ensures consistent punching across all sheets. Refer to the markings on the machine for common paper sizes (e.g., A4, A5, A7, Letter).
3. **Insert Paper:** Slide your paper or cover material into the punching slot, aligning it against the paper alignment guide. The Mini Cinch can punch up to 15 sheets of standard copy paper at once. For thicker materials or covers, punch fewer sheets at a time.
4. **Punch:** Firmly press down the punch handle to create the holes. Release the handle and remove the punched sheet.
5. **Repeat:** Continue punching all necessary sheets and covers for your project.



Figure 3: Demonstrating the punching action of the Mini Cinch machine.



Figure 4: Detail of punched holes and the adjustable alignment guide on the Mini Cinch.

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Video 1: A demonstration of punching and binding with a similar machine, showcasing the process of creating custom notebooks.

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Video 2: A tutorial on how to use a binding machine, including punching and assembling pages with coils.

3.2 Binding with Wires/Coils

Once all your pages are punched, you can proceed with binding.

1. **Select Coil Size:** Use the wire size guide on the machine to select the appropriate 0.625 inch (1.59cm)

O-wire or spiral coil for your project's thickness.

2. **Load Coil:** Place the open wire or spiral coil into the binding channel of the machine.
3. **Load Pages:** Thread your punched pages and covers onto the open coil in the desired order. Ensure the front cover is placed face down, followed by the internal pages, and then the back cover face up.
4. **Close Coil:** Once all pages are loaded, gently push the punch handle down to close the wire or coil. The machine will compress the wire, securing your pages.
5. **Finish:** Remove your bound project from the machine. If using wire, you may need to use wire cutters or pliers to trim any excess wire and bend the ends for a secure finish.



Figure 5: An example of a finished notebook bound using the Mini Cinch machine.

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Video 3: A promotional overview of the We R Memory Keepers Mini Cinch, demonstrating its ease of use and versatility.

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Video 4: A brief overview of the We R Mini Cinch, highlighting its compact design and functionality.

4. Maintenance

To ensure the longevity and optimal performance of your Mini Cinch machine, follow these simple maintenance steps:

- **Empty Waste Tray:** Regularly empty the paper waste tray located at the bottom of the machine. Accumulation of paper scraps can affect punching performance.
- **Clean Exterior:** Wipe the exterior of the machine with a soft, dry cloth. Avoid using abrasive cleaners or solvents.
- **Lubrication:** The punch pins are designed for smooth operation and generally do not require lubrication. If you notice stiffness, consult customer support.
- **Storage:** Store the machine in a clean, dry place when not in use. The handle can be secured in a downward position for compact storage.

5. Troubleshooting

Here are solutions to common issues you might encounter:

Problem	Possible Cause	Solution
Holes are not punching cleanly.	Too many sheets inserted; dull punch pins.	Reduce the number of sheets per punch. If problem persists, contact support.
Holes are misaligned.	Paper not properly aligned; alignment guide not set correctly.	Ensure paper is flush against the alignment guide. Double-check guide settings.
Binding wire/coil does not close properly.	Incorrect wire/coil size for paper thickness; wire/coil not seated correctly.	Verify wire/coil size matches project thickness. Ensure wire/coil is fully seated in the binding channel before closing.
Punch handle is stuck.	Paper jam; excessive force applied.	Remove any jammed paper. Do not force the handle. Reduce sheet count for future punches.

6. Specifications

Feature	Detail
Product Dimensions	9.6 x 7.4 x 3.9 inches
Item Weight	2.2 pounds
Manufacturer	AMERICAN CRAFTS / WE R MEMORY
Item Model Number	661388
Punch Capacity	Up to 15 sheets of 20lb copy paper
Compatible Binding	0.625 inch (1.59cm) O-wires (sold separately)

Feature	Detail
Hole Pitch	2:1
Assembly Required	No
Batteries Required	No

7. Warranty and Support

For warranty information, product registration, or technical support, please refer to the manufacturer's official website or contact their customer service department. Keep your proof of purchase for any warranty claims. For additional resources and creative ideas, visit the [We R Memory Keepers Store on Amazon](#).