

## Royal MC14MX

# Royal MC14MX 14-Sheet MicroCut Shredder Instruction Manual

Model: MC14MX

Brand: Royal

## 1. SAFETY INSTRUCTIONS

Please read all safety instructions before operating the shredder. Failure to follow these instructions may result in injury or damage to the unit.

- Keep hands, hair, and loose clothing away from the paper entry slot.
- Keep children and pets away from the shredder.
- Unplug the shredder when not in use or before moving or cleaning.
- Do not insert more than the specified number of sheets (14 sheets) at one time.
- Do not shred adhesive labels, continuous forms, or plastic other than credit cards.
- Avoid using aerosol products near the shredder.
- This product contains chemicals known to the State of California to cause cancer and birth defects or other reproductive harm.

## 2. PRODUCT OVERVIEW

The Royal MC14MX is a 14-sheet micro-cut shredder designed for personal and home office use. It features a powerful motor capable of shredding paper, CDs, DVDs, and credit cards into small, unreadable particles for enhanced security. The unit includes an 8.5-gallon slide-out wastebasket with a clear viewing window and locking casters for mobility.



Image: The Royal MC14MX 14-Sheet MicroCut Shredder, showing its compact design and wastebasket window.

### 3. SETUP

1. **Unpacking:** Carefully remove the shredder from its packaging. Retain packaging materials for future transport or storage.
2. **Wastebasket Installation:** Ensure the 8.5-gallon slide-out wastebasket is correctly inserted into the shredder cabinet. The shredder will not operate if the wastebasket is not properly seated.
3. **Caster Installation:** If not pre-installed, attach the locking casters to the bottom of the shredder cabinet for easy mobility.
4. **Power Connection:** Plug the power cord into a standard 120V AC outlet.



Image: The Royal MC14MX shredder with its slide-out wastebasket partially open, revealing shredded paper.

### 4. OPERATING INSTRUCTIONS

The MC14MX shredder features an auto start/stop function for convenient operation.

1. **Power On:** Ensure the shredder is plugged in and the power switch (usually located on the back or side) is in the 'ON' position. The shredder will enter standby mode.
2. **Shredding Paper:** Insert up to 14 sheets of paper into the main paper entry slot. The shredder will automatically start and stop once the paper has cleared the cutting mechanism.

3. **Shredding CDs/DVDs:** Insert one CD or DVD into the dedicated CD/DVD entry slot. The shredder will automatically start and destroy the disc.



Image: A CD being inserted into the dedicated shredding slot on the Royal MC14MX.

4. **Shredding Credit Cards:** Insert one credit card into the dedicated credit card entry slot. The shredder will automatically start and destroy the card.



Image: A credit card being inserted into the dedicated shredding slot on the Royal MC14MX.

**Overload Protection:** If too much paper is inserted, the shredder may automatically stop to prevent

damage. Remove excess paper and try again. Allow the motor to cool down if it overheats from continuous use.

## 5. MAINTENANCE

1. **Emptying the Wastebasket:** The clear viewing window allows you to monitor the fill level. When full, slide out the wastebasket and dispose of the shredded material. Ensure the wastebasket is fully re-inserted before operating.
2. **Shredder Lubrication:** To maintain optimal performance and extend the life of your shredder, lubricate the cutting blades regularly. Apply shredder oil to a sheet of paper and feed it through the shredder. Repeat this process after every 30 minutes of continuous shredding or at least once a month with regular use.
3. **Cleaning:** Unplug the shredder before cleaning. Use a soft, dry cloth to wipe the exterior. Do not use abrasive cleaners or solvents.

## 6. TROUBLESHOOTING

If you encounter issues with your Royal MC14MX shredder, refer to the following common solutions:

- **Shredder Does Not Turn On:**
  - Ensure the power cord is securely plugged into a working outlet.
  - Check that the power switch is in the 'ON' position.
  - Verify the wastebasket is fully and correctly seated. The shredder has a safety interlock that prevents operation if the basket is not in place.
- **Paper Jam:**
  - If the shredder stops with paper in the entry, switch the function to 'Reverse' (if available) to clear the jam. Gently pull the paper out.
  - If a reverse function is not available or ineffective, unplug the unit and carefully remove the paper manually. Be cautious of sharp blades.
  - Avoid exceeding the 14-sheet capacity to prevent jams.
- **Shredder Overheats and Stops:**
  - Continuous shredding can cause the motor to overheat. The shredder has a thermal overload protection feature that will automatically shut it off.
  - Allow the shredder to cool down for at least 20-30 minutes before resuming operation.
- **Unusual Noises:**
  - A slight clanking noise can sometimes occur, especially with smaller items, and may be normal operation. However, if the noise is excessive or accompanied by performance issues, ensure the blades are lubricated and there are no obstructions.

## 7. SPECIFICATIONS

Feature	Specification
Model Number	MC14MX
Shred Capacity	Up to 14 sheets of paper
Cut Type	Micro Cut
Shred Size	4 mm x 10 mm
Wastebasket Capacity	8.5 Gallons
Shreds	Paper, CDs, DVDs, Credit Cards
Special Features	Auto Start/Stop, Locking Casters
Product Dimensions	14 x 17.5 x 27 inches
Item Weight	21 pounds




## 8. WARRANTY AND SUPPORT

The Royal MC14MX shredder comes with a **1-year warranty** covering all parts and labor from the date of purchase.




For technical support, warranty claims, or further assistance, please refer to the contact information provided with your purchase documentation or visit the official Royal website.

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### Related Documents - MC14MX

	<p><a href="#">Royal MC14MX MicroCut Shredder Operation Manual and Warranty Information</a></p> <p>Comprehensive operation manual, safety guidelines, warranty details, and technical specifications for the Royal MC14MX MicroCut Paper Shredder. Learn how to set up, operate, and maintain your shredder safely and effectively.</p>
	<p><a href="#">Royal AQ9100 Auto Sheet Feed Paper Shredder - Operational Manual</a></p> <p>Comprehensive operational manual for the Royal AQ9100 Auto Sheet Feed Paper Shredder, including setup, operation, specifications, safety warnings, and warranty information.</p>
	<p><a href="#">ROYAL 120X Crosscut Shredder: Operational Manual and Safety Guide</a></p> <p>This document provides operational instructions, safety warnings, setup guide, and warranty information for the ROYAL 120X crosscut paper shredder. Learn how to use, maintain, and troubleshoot your shredder safely.</p>



	<a href="#">Royal VF1000mx Crosscut Shredder: Operation Manual and Warranty</a> User manual for the Royal VF1000mx crosscut paper shredder, covering setup, operation, safety, troubleshooting, specifications, and warranty details. Learn how to use and maintain your Royal shredder.
	<a href="#">Royal 12x Crosscut Shredder Operational Manual and Warranty Information</a> Official operational manual and warranty details for the Royal 12x crosscut shredder, covering setup, operation, troubleshooting, and warranty procedures. Includes specifications and contact information.
	<a href="#">Royal 1200x Paper Shredder Operation Manual</a> Operation manual for the Royal 1200x crosscut paper shredder, including setup, operating instructions, safety precautions, and warranty information.

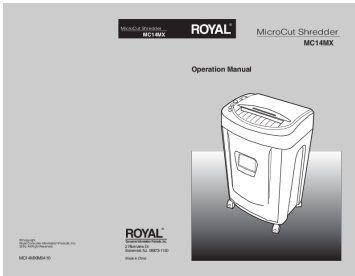
Documents - Royal – MC14MX

[pdf] User Manual Instructions

10 MC14MX Manual Thomas Mullen 39 instruction manual ALWAYS empty the waste receptacle prior to becoming full 11 DO NOT attempt operate shredder if is experiencing any kind of problem 12 use flammable synthetic oil petroleum based or aerosol products on repair yourself WARNING ICONS 61jF5PO1bfS ecx images amazon I

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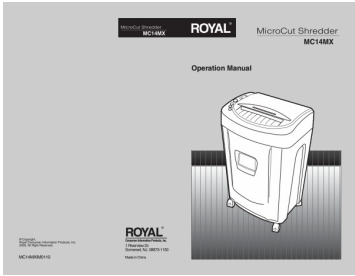
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[Royal MC14MX MicroCut Shredder Operation Manual and Warranty Information](#)

Comprehensive operation manual, safety guidelines, warranty details, and technical specifications for the Royal MC14MX MicroCut Paper Shredder. Learn how to set up, operate, and maintain your shredder safely and effectively.

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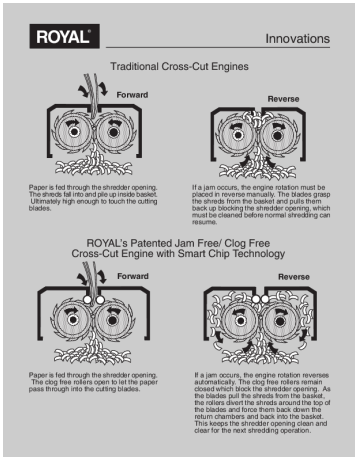


[pdf] Diagram

clog free diagram Converted 2 Thomas Mullen Other Content Royal 14 Sheet Micro Cut Shredder MC14MX IBJSC 51i2oCepeRS ecx images amazon I |||

ROYAL Innovations Traditional Cross-Cut Engines Forward Reverse Paper is fed through the shredder opening. The shreds fall into and pile up inside basket. Ultimately high enough to touch the cutting blades. If a jam occurs, the engine rotation must be placed in reverse manually. The blades gra...

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1. Send a copy of your original sales receipt showing original purchase date along with your mailing address and a note describing the nature of the problem to:

- 2. You will receive a material authorization number within 7-12 business days from the date your return request is received. If it is determined that there is a leak for a replacement product, the return authorization number you receive will list the return procedures, applicable to that situation. If you used the correct shipping methods for the returned product.**

For questions on use of this product or this warranty call 1-800-272-6229 (in Canada call 1-800-266-0550 or in Mexico call +52-55-5260-1300). Monday through Friday during normal business hours. You can also email [help@fordblueoval.com](mailto:help@fordblueoval.com)

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