

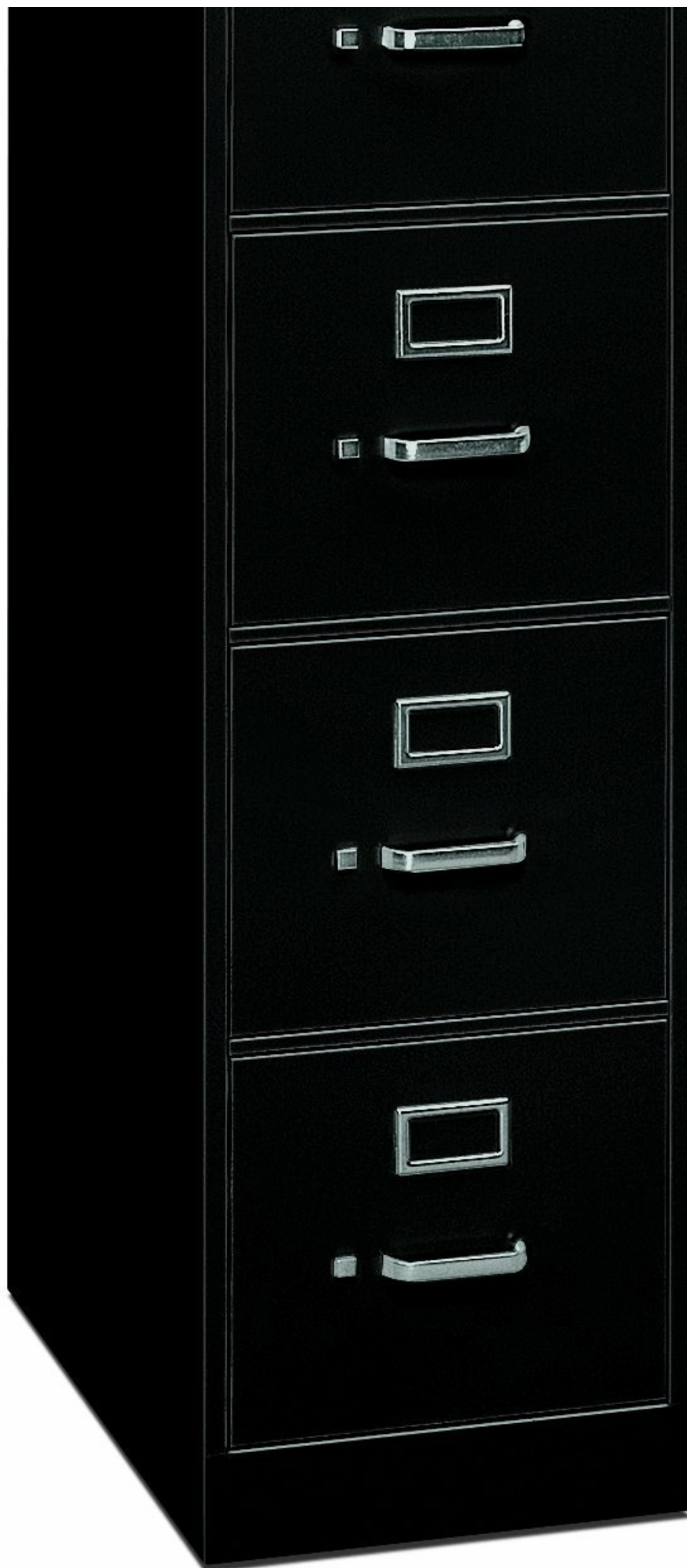
HON 315CPP

HON 315CPP 310 Series 5-Drawer Legal File Cabinet User Manual

1. PRODUCT OVERVIEW

The HON 310 Series vertical file cabinet, model 315CPP, is designed for long-term records management. This 26-1/2 inch deep, five-drawer legal-width file cabinet features a full-suspension system for smooth drawer operation. It includes a standard lock and label holders for organization and security. The handles are designed to coordinate with HON 34000 Series desks. The cabinet is constructed from steel with a black painted finish.





2. SAFETY INFORMATION

WARNING: Keep hands and fingers away from the drawer opening mechanism to prevent injury. Ensure the cabinet is placed on a level surface to prevent tipping, especially when drawers are open. For stability, avoid opening more than one drawer at a time.

3. SETUP AND ASSEMBLY

This product requires assembly. Please ensure all components are present before beginning. Refer to the included assembly instructions for detailed steps. Typically, assembly involves attaching handles, label holders, and ensuring the full-suspension system is correctly aligned for smooth drawer movement.

- **Unpacking:** Carefully remove all packaging materials. Inspect the cabinet for any shipping damage.
- **Placement:** Position the cabinet on a flat, stable surface. Ensure adequate clearance for opening drawers.
- **Leveling:** If the cabinet is not level, adjust any integrated leveling glides (if present) to ensure stability and proper drawer function.

4. OPERATING INSTRUCTIONS

4.1 Drawer Operation

The 310 Series features full-suspension drawers designed for smooth and quiet operation. To open a drawer, pull the handle firmly. To close, push the drawer until it latches securely. The cabinet is equipped with four vertical reinforcements to maintain structural integrity and ensure smooth gliding.

4.2 Locking Mechanism

The cabinet includes a standard lock for securing all drawers simultaneously. Insert the key into the lock cylinder, turn to the locked position, and remove the key. Ensure all drawers are fully closed before attempting to lock the cabinet. The HON One-Key Locks are designed for security and can be replaced if security requirements change.

Safe & Secure Long-Term Durability



Image 4.1: Details of the cabinet's secure features, including the lock and durable construction.

4.3 Filing Capacity

Each 26-1/2 inch deep drawer provides approximately 25 filing inches, suitable for legal-sized documents. Adjustable followers are included to hold file folders tightly and prevent slumping.

5. MAINTENANCE

5.1 Cleaning

To clean the cabinet, wipe surfaces with a damp cloth. Avoid using abrasive cleaners or harsh chemicals, as these may damage the painted finish.

5.2 Drawer Maintenance

Periodically check the drawer slides for any debris or obstructions that might hinder smooth operation. If drawers become stiff, a small amount of silicone-based lubricant can be applied to the slides, avoiding contact with painted surfaces.

6. TROUBLESHOOTING

- **Drawers are difficult to open or close:** Check for overloading or obstructions within the drawer or along the slides. Ensure the cabinet is level.
- **Cabinet feels unstable:** Verify that the cabinet is on a flat surface and that any leveling glides are properly adjusted. Avoid opening multiple drawers simultaneously.
- **Lock not engaging:** Ensure all drawers are fully closed before attempting to lock the cabinet. Check if the key is fully inserted and turned correctly.

7. SPECIFICATIONS

Feature	Detail
Brand	HON
Model Number	315CPP
Series	310 Series
Type	Vertical File Cabinet
Number of Drawers	5
Filing Size	Legal
Depth	26-1/2 inches
Material	Steel (Alloy Steel frame and back)
Color	Black
Finish Type	Painted
Item Weight	137 pounds
Special Features	Lockable, Full-Suspension Drawers, Double-Walled Front Kickplate, Four Vertical Reinforcements
Assembly Required	Yes
Included Components	Metal Locking Vertical File, 18 1/4"W Legal S <i>(Note: 'S' likely refers to 'Size' or 'Storage')</i>

8. WARRANTY AND SUPPORT

8.1 Warranty Information

This HON 310 Series file cabinet is backed by a **HON full lifetime warranty**. For specific details regarding coverage and terms, please refer to the official warranty documentation provided with your product or visit the HON official website.

8.2 Customer Support

For technical assistance, replacement parts, or warranty claims, please contact HON customer support. Contact information can typically be found on the HON website or in the packaging materials.

ASK A QUESTION ABOUT THIS MANUAL

Ask about setup, troubleshooting, compatibility, parts, safety, or missing instructions. Manuals+ will review the question and use this page’s manual context to help answer it.

Name

Anonymous

Email

you@example.com

After a successful submission, we securely hash the supplied account or form email before sending it to Microsoft Advertising for conversion attribution. [Privacy details](#).

Question

Example: How do I reset this device or fix this error?

Details

Model number, symptoms, what you tried, or the section of the manual you are using.

Submit question