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HON H884.L.L

HON 800 Series 4-Drawer Lateral File Cabinet Instruction Manual

Model: H884.L.L | Brand: HON

1. PRODUCT OVERVIEW

The HON 800 Series 4-Drawer Lateral File Cabinet, Model H884.L.L, is designed for efficient document storage in office environments. This unit features four drawers equipped with smooth-glide suspension and a central locking mechanism for security. It is constructed from alloy steel and finished in a putty color.



Image 1: Front view of the HON 800 Series 4-Drawer Lateral File Cabinet.

2. FEATURES

- **Drawer Capacity:** Side-to-side rails accommodate both letter and legal-size hanging file folders.
- **Smooth Operation:** Features smooth-glide three-part telescoping drawer suspension for effortless opening and closing.
- **Security:** A single lock secures all drawers simultaneously, providing centralized security for contents.
- **Stability:** Leveling glides are included to adjust for uneven floor surfaces, ensuring cabinet stability.
- **Construction:** Manufactured in the USA with alloy steel for durability.

3. SPECIFICATIONS

Brand	HON
Model Number	H884.L.L
Color	Putty
Dimensions (D x W x H)	19.25" x 36" x 53.25"
Item Weight	190 Pounds
Material	Alloy Steel
Number of Drawers	4
Lock Type	Keyed or Combination
Assembly Required	No
Installation Type	Freestanding



Image 2: Dimensional view of the file cabinet, showing height (53.25"), depth (19.25"), and width (36").

4. SETUP AND PLACEMENT

The HON 800 Series Lateral File Cabinet arrives fully assembled. Follow these guidelines for optimal placement and stability:

1. **Unpacking:** Carefully remove all packaging materials. Inspect the cabinet for any shipping damage.
2. **Placement:** Position the cabinet on a flat, stable surface. Ensure adequate clearance around the cabinet for drawer operation.

3. **Leveling:** Utilize the adjustable leveling glides located at the base of the cabinet. Rotate the glides to ensure the cabinet is level and stable, preventing wobbling.
4. **Security:** If securing the cabinet to a wall is desired for additional stability, consult a professional for appropriate anchoring methods (anchoring hardware not included).

5. OPERATING INSTRUCTIONS

5.1. Drawer Operation

- **Opening Drawers:** Grasp the integrated handle on the drawer front and pull gently. The smooth-glide suspension allows for full extension.
- **Closing Drawers:** Push the drawer firmly until it is fully seated and flush with the cabinet front.
- **Loading Files:** Use side-to-side hanging file rails for letter or legal-size documents. Ensure files are evenly distributed to maintain balance.

5.2. Locking Mechanism

- **To Lock:** Ensure all drawers are fully closed. Insert the key into the lock cylinder located on the top drawer. Turn the key clockwise to engage the locking mechanism. Remove the key. All drawers are now secured.
- **To Unlock:** Insert the key into the lock cylinder. Turn the key counter-clockwise to disengage the locking mechanism. All drawers can now be opened.
- *Note:* Keep spare keys in a secure location.

6. MAINTENANCE

- **Cleaning:** Wipe exterior surfaces with a soft, damp cloth and mild detergent. Avoid abrasive cleaners or solvents that may damage the finish.
- **Drawer Slides:** Periodically check drawer slides for smooth operation. If resistance is noted, clean the tracks and apply a small amount of silicone-based lubricant if necessary.
- **Leveling Glides:** Re-check and adjust leveling glides as needed to maintain cabinet stability, especially if the cabinet is moved.
- **Lock Mechanism:** Ensure the lock operates smoothly. Do not force the key if it feels stiff; apply a small amount of graphite lubricant to the keyhole if needed.

7. TROUBLESHOOTING

- **Drawers are difficult to open/close:**
 - Check if the cabinet is level. Adjust leveling glides if necessary.
 - Ensure drawers are not overloaded or unevenly weighted. Redistribute contents if needed.
 - Inspect drawer slides for obstructions or debris. Clean and lubricate if required.
- **Lock is not engaging/disengaging:**
 - Verify that all drawers are fully closed and flush with the cabinet front. The lock mechanism requires all drawers to be properly aligned.
 - Ensure the key is fully inserted and turned correctly.

8. WARRANTY AND SUPPORT

HON products are backed by a lifetime warranty, reflecting the manufacturer's commitment to quality and durability. For detailed warranty information or to contact customer support, please visit the official HON website or refer to the warranty documentation included with your purchase.

For additional assistance, you may visit the [HON Store on Amazon](#).

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