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## HON H672.L.S

# HON Brigade 2-Drawer Lateral File Cabinet

Model: H672.L.S

## 1. INTRODUCTION

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This manual provides instructions for the safe and efficient use of your HON Brigade 2-Drawer Lateral File Cabinet, Model H672.L.S. Please read this manual thoroughly before using the product and retain it for future reference. The HON Brigade 600 Series lateral file cabinet is designed for high-activity filing environments, offering secure storage for letter or legal-sized documents.

## 2. SAFETY INFORMATION

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Observe the following safety precautions to prevent injury or damage to the product:

- **Stability:** Ensure the file cabinet is placed on a level surface. Uneven floors can be compensated for using the adjustable leveling glides.
- **Tipping Hazard:** To prevent tipping, the mechanical interlock system allows only one drawer to open at a time. Do not attempt to force open multiple drawers simultaneously.
- **Weight Distribution:** Distribute contents evenly within the drawers. Overloading one drawer, especially a top drawer, can affect stability.
- **Children:** Keep children away from open drawers to prevent accidents. Do not allow children to climb on or play with the cabinet.
- **Moving the Cabinet:** When moving the cabinet, ensure all drawers are closed and locked. Use appropriate lifting techniques or assistance due to the product's weight (approximately 120 lbs).

## 3. PACKAGE CONTENTS

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Your HON Brigade 2-Drawer Lateral File Cabinet package includes:

- 1 x HON Brigade 2-Drawer Lateral File Cabinet (Model H672.L.S)
- Hanging file folder rails (pre-installed or included for letter/legal size)
- Keys for locking mechanism (if applicable)



Figure 1: HON Brigade 2-Drawer Lateral File Cabinet (Charcoal finish).

## 4. SETUP AND PLACEMENT

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The HON Brigade 2-Drawer Lateral File Cabinet comes fully assembled. Follow these steps for proper placement:

1. **Unpacking:** Carefully remove all packaging materials. Inspect the cabinet for any shipping damage.
2. **Positioning:** Place the cabinet in its desired location. Ensure there is adequate space for drawers to open fully.
3. **Leveling:** The cabinet is equipped with leveling glides. Adjust these glides by turning them clockwise or counter-clockwise until the cabinet is stable and level on the floor. This prevents wobbling and ensures smooth drawer operation.

## 5. OPERATING INSTRUCTIONS

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### 5.1. Opening and Closing Drawers

The drawers feature a three-part telescoping slide suspension for smooth operation.

- To open a drawer, pull the handle firmly.

- To close a drawer, push it gently until it is fully seated.
- **Important:** Due to the mechanical interlock, only one drawer can be opened at a time. Do not force a second drawer open if another is already extended.

## 5.2. Filing Documents

The drawers are designed to accommodate both letter and legal-sized hanging file folders.

- Place hanging file folders onto the rails provided within each drawer.
- Ensure files are not overstuffed, which can hinder drawer operation.

## 5.3. Locking Mechanism (If Applicable)

If your model includes a locking mechanism:

- To lock the cabinet, ensure all drawers are fully closed. Insert the key into the lock and turn it to the locked position. Remove the key.
- To unlock, insert the key and turn it to the unlocked position.

# 6. MAINTENANCE

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## 6.1. Cleaning

- Wipe the exterior surfaces with a soft, damp cloth.
- For stubborn marks, use a mild, non-abrasive cleaner. Avoid harsh chemicals or abrasive pads, which can damage the finish.
- Dry thoroughly with a clean, soft cloth.

## 6.2. Drawer Slides

The drawer slides are designed for long-term, maintenance-free operation. If drawers become stiff, ensure they are not overloaded and that the cabinet is level. Do not apply oil or grease to the slides unless specifically recommended by HON support.

# 7. TROUBLESHOOTING

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Problem	Possible Cause	Solution
Drawer will not open.	Another drawer is already open (mechanical interlock). Cabinet is locked.	Close the other open drawer completely. Unlock the cabinet with the key.
Drawers are stiff or difficult to open/close.	Cabinet is not level. Drawer is overloaded. Obstruction in the drawer slide.	Adjust the leveling glides to ensure the cabinet is level. Reduce the weight or redistribute contents in the drawer. Inspect slides for any foreign objects and remove them.
Cabinet wobbles.	Cabinet is not level.	Adjust the leveling glides until the cabinet is stable on the floor.

# 8. SPECIFICATIONS

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Feature	Detail
Model Name	HON672LS (H672.L.S)
Brand	HON
Type	Lateral File Cabinet
Number of Drawers	2
File Size Format	Legal; Letter
Color	Charcoal
Material	Alloy Steel (Frame), Steel (Top)
Product Dimensions (D x W x H)	21"D x 39"W x 43"H
Item Weight	Approximately 120 Pounds
Assembly Required	No
Special Feature	Adjustable Leveling Glides, Mechanical Interlock
Country of Origin	United States

## 9. WARRANTY AND SUPPORT

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Specific warranty details for your HON Brigade 2-Drawer Lateral File Cabinet are not provided in this document. For warranty information, product support, or to purchase replacement parts, please contact HON customer service directly or visit the official HON website. Keep your purchase receipt as proof of purchase.

**HON Customer Service:** Please refer to the contact information provided with your purchase or on the official HON website.

**Online Resources:** [www.hon.com](http://www.hon.com)