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## DYMO LT-100T

# DYMO LetraTag LT-100T Label Maker Instruction Manual

## INTRODUCTION

Welcome to your new DYMO LetraTag LT-100T label maker. This compact, portable device is designed for easy labeling tasks, featuring a QWERTY keyboard and a graphical display. This manual provides essential information for setup, operation, and maintenance to help you get the most out of your label maker.



*The DYMO LetraTag LT-100T label maker, a compact and portable device.*

## SETUP

### Battery Installation

The DYMO LetraTag LT-100T requires 4 AA batteries (not included).

1. Locate the battery compartment cover on the underside of the device.
2. Slide the cover open.
3. Insert 4 AA batteries, ensuring correct polarity (+/-) as indicated inside the compartment.
4. Close the battery compartment cover securely.

For a visual guide on battery installation, please refer to the product video.

## Label Cassette Installation

The label maker uses LetraTag LT label cassettes.

1. Open the label compartment cover, typically located on the back or side of the device.
2. Insert the label cassette with the label side facing up, pushing it firmly until it clicks into place.
3. Close the label compartment cover.

For a visual guide on label cassette installation, please refer to the product video.

## OPERATING INSTRUCTIONS

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### Power On/Off

To power on the device, press the red **On/Off** button. To power off, press the **On/Off** button again. The device features automatic-off to save power.

### Typing and Editing Text

1. Use the QWERTY keyboard to type your desired text.
2. The 13-character graphical display shows the text and applied effects before printing.
3. Use the arrow keys (navigation pad) to move the cursor for editing text.
4. Press the **Clear** button to delete characters or clear the entire display.

### Formatting Labels

The label maker offers 3 font sizes, 7 print styles, and 8 box styles.

1. Press the **Format** button to access formatting options.
2. Use the arrow keys to select font size, print style (e.g., bold, italic), or box style.
3. Press **OK** to confirm your selection.

### Inserting Numbers and Symbols

1. To type numbers, press the **123** button to activate number mode. Press again to return to letter mode.
2. To insert symbols, press the **Insert** button and navigate through the available symbols using the arrow keys. Press **OK** to select.

### Printing Labels

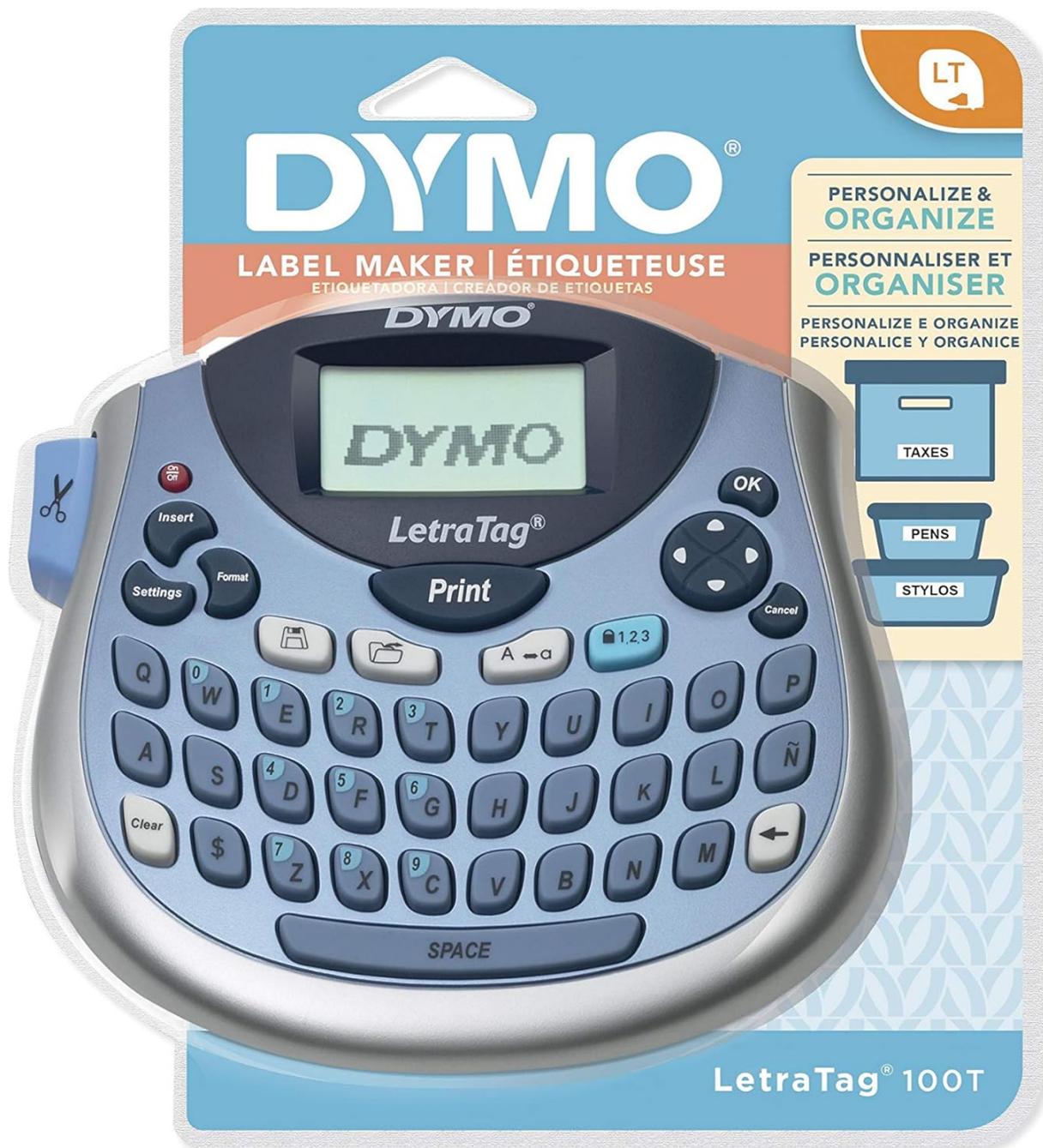
1. After typing and formatting your text, press the **Print** button.
2. The label will feed out from the top of the device.
3. Use the integrated cutter (indicated by a scissors icon) on the left side of the device to cut the label.

For a visual guide on printing and cutting labels, please refer to the product video.

## KEY FEATURES

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- **2-line printing:** Allows for more detailed labels.
- **3 font sizes, 7 print styles, 8 box styles:** Customize labels for various needs.
- **9-label memory:** Store frequently used labels for quick reprinting.
- **Date stamp:** Easily add dates to labels.
- **3 language options:** Supports multiple languages for user interface.
- **13-character graphical display:** Preview text and effects before printing.
- **Thermal printing:** No ink or toner required, reducing maintenance.
- **Automatic-off:** Conserves battery life.
- **Computer-style QWERTY keyboard:** Familiar layout for efficient typing.
- **Easy-to-use navigation buttons:** Intuitive control for settings and options.
- **Compatible with LetraTag LT labels:** Supports plastic, metallic, magnetic, and iron-on label varieties.



The DYMO LetraTag LT-100T label maker in use on a desk, labeling various items.

## Cleaning the Device

Regularly clean the print head and cutter blade to ensure optimal performance. Use a soft, dry cloth. Do not use abrasive cleaners or solvents, as these can damage the device.

## Storage

When not in use for extended periods, remove the batteries to prevent leakage. Store the label maker in a cool, dry place, away from direct sunlight and extreme temperatures.

## TROUBLESHOOTING

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### Blank or Faint Print

If labels are printing blank or faintly, check the batteries. Low battery power can significantly affect print quality. Replace with fresh AA batteries if needed. Also, ensure the label cassette is properly installed and not empty.

### Label Jams

Ensure the label cassette is inserted correctly and pushed all the way in until it clicks. If a jam occurs, carefully open the label compartment, remove the cassette, and gently clear any obstructed label material. Reinsert the cassette firmly.

### Display Issues

If the display is difficult to read, ensure adequate lighting as the screen is not backlit. Check battery levels, as low power can cause the display to dim or become unresponsive.

## SPECIFICATIONS

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Feature	Detail
Model Number	1733011
Dimensions (D x W x H)	8.68" x 9" x 3.26"
Item Weight	7 ounces (0.2 Kilograms)
Printing Technology	Thermal
Keyboard Layout	QWERTY
Display	13-character graphical display
Power Source	4 AA batteries (not included)
Compatible Labels	DYMO LetraTag LT labels (plastic, metallic, magnetic, iron-on)
Print Resolution	300 dpi or 600 dpi

## WARRANTY AND SUPPORT

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The DYMO LetraTag LT-100T label maker comes with a **1-year limited warranty** from the date of purchase. For detailed warranty information, product support, or to contact customer service, please visit the official DYMO website or refer to the warranty card included with your product.