

## Quartet TM1107

# Quartet iQTotal Erase Marker Board TM1107 User Manual

Model: TM1107

## INTRODUCTION

This manual provides essential information for the setup, operation, and maintenance of your Quartet iQTotal Erase Marker Board, model TM1107. Designed for personal workspace communication, this memo-sized whiteboard features a durable Total Erase surface, engineered to resist staining, ghosting, scratching, and denting. Its lightweight construction and translucent frame allow for versatile placement and integration into various office environments.

## PRODUCT FEATURES

- **Dimensions:** Approximately 11 x 6.75 inches (27.9 x 17.1 cm) memo board size.
- **Total Erase Surface:** Engineered to prevent staining and ghosting, ensuring a clean writing surface with every use.
- **Lightweight Construction:** Facilitates easy movement and hanging on various surfaces, including cubicle walls.
- **Flexible Pass-Thru Mounting System:** Supports both horizontal and vertical installation, adaptable even to curved walls.
- **Translucent Frame:** A sophisticated design that blends seamlessly into any decor.
- **Included Accessories:** Attachable marker tray, one Quartet dry-erase marker, mounting hardware for drywall, and fabric pins for panel installation.



Image: The Quartet iQTotal Erase Marker Board, showcasing its clean white surface and translucent frame.

## SETUP AND INSTALLATION

The Quartet iQTotal Erase Marker Board offers flexible mounting options for various environments. It can be mounted horizontally or vertically.

### Included Components:

- Quartet iQTotal Erase Marker Board (TM1107)
- Attachable Marker Tray
- Quartet Dry-Erase Marker
- Mounting Hardware (for drywall installation)
- Fabric Pins (for panel installation)

### Installation Steps:

1. **Prepare the Surface:** Choose a clean, flat surface for mounting. The board can be mounted on drywall or fabric panels.
2. **Position the Board:** Hold the board against the desired location on the wall. It is recommended to have a second person assist in holding the board steady during this step.
3. **Mark Mounting Points:** Utilize the pass-thru mounting system to mark the locations for drilling or pin insertion. The design allows for hidden bolt-up locations in each corner.
4. **Secure the Board:**
  - **For Drywall:** Use the provided mounting hardware (screws and anchors if necessary) to secure the board.
  - **For Fabric Panels:** Use the provided fabric pins to attach the board.
5. **Ensure Stability:** The board's flexible nature may require additional adhesive strips (not always

included, but recommended for a firmer hold) to ensure it sits firmly against the wall and prevents movement during writing.

6. **Attach Marker Tray:** Slide the attachable marker tray onto the bottom edge of the board.



Image: Detail of the pass-thru mounting system, illustrating how the board is secured to a wall.

## OPERATING INSTRUCTIONS

Using your Quartet iQTotal Erase Marker Board is straightforward:

1. **Writing:** Use only dry-erase markers on the board's surface. Avoid permanent markers, as they can damage the Total Erase surface.
2. **Erasing:** To remove markings, use a dedicated dry-erase eraser or a soft, lint-free cloth. The Total Erase surface is designed for complete and clean erasure without ghosting.

3. **Marker Storage:** Place your dry-erase markers in the attachable tray for convenient access. Note that the tray is designed for thinner markers; thicker markers may need to be stored lengthwise.



Image: The board highlighting its resistance to staining and ghosting, with a blue dry-erase marker in the tray.

## MAINTENANCE AND CARE

Proper maintenance ensures the longevity and optimal performance of your Total Erase Marker Board:

- **Daily Cleaning:** After each use, erase all markings with a dry-erase eraser or a soft cloth.
- **Deep Cleaning:** For any residual marks or to refresh the surface, use a specialized dry-erase board cleaning spray. Apply the cleaner to a soft cloth and wipe the board thoroughly. Do not spray directly onto the board.
- **Avoid Abrasives:** Do not use abrasive cleaners, scouring pads, or harsh chemicals, as these can

damage the Total Erase surface.

- **Marker Compatibility:** Always use high-quality dry-erase markers. Using permanent markers or other non-compatible writing instruments will permanently damage the board.

## TROUBLESHOOTING

If you encounter any issues with your Quartet iQTotal Erase Marker Board, consider the following:

- **Board feels unstable after mounting:**

Ensure all mounting points are securely fastened. Due to the board's lightweight and flexible construction, it is recommended to use sufficient adhesive strips (e.g., double-sided tape) in addition to the primary mounting hardware to ensure it sits firmly against the wall and prevents movement during writing.

- **Marks not erasing completely or leaving residue:**

Verify that you are using only dry-erase markers. If old or incorrect markers were used, the surface might be damaged. For stubborn dry-erase marks, use a specialized dry-erase board cleaner. Avoid using water or general cleaning agents, as they may not be effective and could leave streaks.

- **Board appears too flexible or lacks a sturdy frame:**

The Quartet iQTotal Erase Marker Board features a translucent edge design rather than a traditional, rigid frame. This design is intentional to allow the board to blend into its background. Its construction involves a clear plexiglass-type surface with a foam backing, contributing to its lightweight and flexible nature. This is a characteristic of the product's design.

## SPECIFICATIONS

<b>Brand</b>	Quartet
<b>Model Number</b>	TM1107
<b>Product Dimensions</b>	11 x 0.6 x 6.75 inches (Length x Thickness x Height)
<b>Item Weight</b>	0.96 ounces (27.2 grams)
<b>Color</b>	White (Board Surface), Translucent (Frame)
<b>Material Type</b>	Porcelain, Melamine, or Glass (Surface); Plastic (Cover)
<b>Mounting Type</b>	Wall Mount (Horizontal or Vertical)
<b>Manufacturer</b>	ACCO Brands

## WARRANTY INFORMATION

Specific warranty details for the Quartet iQTotal Erase Marker Board TM1107 are not provided in this manual. For comprehensive warranty information, including terms, conditions, and duration, please refer to the official Quartet website or contact Quartet customer support directly. Retain your proof of purchase for any warranty claims.

## SUPPORT

For additional assistance, product registration, or to explore other Quartet products, please visit the official Quartet Store or contact their customer service department.

**Quartet Store:** [Visit the Quartet Store on Amazon](#)

For direct support, please refer to the contact information provided on the Quartet official website.