

PAPSLV

Generic CD DVD White Paper Sleeves with Clear Window (PAPSLV) - Instruction Manual

Model: PAPSLV

1. INTRODUCTION

This manual provides instructions for the use and care of your Generic CD DVD White Paper Sleeves. These sleeves are designed to offer protection and organization for your optical media, including CDs and DVDs.

The sleeves feature a clear window, allowing for easy identification of the enclosed disc without removal. They are an economical and space-saving solution for media storage.



Image 1.1: A single white paper CD/DVD sleeve with a clear circular window, designed for protecting and identifying optical discs.

2. PRODUCT FEATURES

- **Material:** Made from durable paper for reliable disc protection.
- **Clear Window:** Features a glassine window for convenient viewing of disc labels.
- **Ungummed Flap:** Designed with an ungummed flap for easy access and secure closure.
- **Space-Saving Design:** Compact dimensions (approximately 5" x 5" when closed) optimize storage space.
- **Quantity:** Available in packs of 1000 sleeves (10 x 100-Pak).

3. SETUP AND DISC INSERTION

These sleeves are designed for straightforward use. Follow these steps to insert your CD or DVD:

1. Gently hold the sleeve with the clear window facing you.
2. Carefully slide your CD or DVD into the sleeve, ensuring the playable side (data side) faces the paper side of the sleeve to minimize potential scratches. The label side should face the clear window for easy identification.

3. Once the disc is fully inserted, fold down the top flap to secure the disc within the sleeve.

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Video 3.1: Demonstration of inserting a CD into a paper sleeve. This video illustrates the simple process of placing an optical disc into the protective sleeve and securing it with the flap.

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Video 3.2: Overview of white paper CD/DVD sleeves and disc insertion. This video shows the sleeves in bulk and the process of inserting a disc for storage.

4. GENERAL USAGE

These sleeves are ideal for:

- Organizing large collections of CDs and DVDs.
- Protecting discs from dust, scratches, and fingerprints during storage or transport.
- Reducing the physical space required for media storage compared to traditional jewel cases.

The clear window allows for quick visual identification of the disc's contents, eliminating the need to remove the disc to check its label.

5. CARE AND STORAGE

To ensure the longevity of your discs and sleeves:

- Store sleeves in a cool, dry environment away from direct sunlight and excessive humidity.
- Avoid bending or creasing the sleeves, as this could damage the enclosed disc.
- Handle discs by their edges to prevent fingerprints on the data surface.

6. TROUBLESHOOTING

Given the simple nature of this product, extensive troubleshooting is not typically required. However, consider the following:

- **Disc does not fit:** Ensure you are using standard-sized CDs or DVDs. These sleeves are designed for standard optical media.
- **Sleeve tears easily:** While durable, paper sleeves can tear under excessive force. Handle with care, especially when inserting or removing discs.

7. SPECIFICATIONS

Attribute	Detail
Product Dimensions	5 x 5 x 1 inches (approximate, when closed)
Item Weight	2 pounds (for 1000 sleeves)
Manufacturer	Generic
Item Model Number	PAPSLV
Material	Paper

Included Components	1000 CD Sleeves
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8. WARRANTY AND SUPPORT

Warranty information for this product is not explicitly provided by the manufacturer. For any product-related inquiries or support, please contact the retailer from whom the product was purchased.