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› OM SYSTEM Olympus VN-960PC 128 MB Digital Voice Recorder User Manual

OM SYSTEM VN-960PC

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INTRODUCTION

This manual provides detailed instructions for the safe and efficient operation of your OM SYSTEM Olympus VN-960PC Digital Voice Recorder. Please read this manual thoroughly before using the device to ensure proper functionality and to prevent damage. Keep this manual for future reference.



Figure 1: Front view of the Olympus VN-960PC Digital Voice Recorder, showing the display screen, control buttons, and built-in microphone.

SETUP

1. Battery Installation

The VN-960PC requires two (2) AAA batteries for operation. Ensure the device is powered off before installing or replacing batteries.

1. Locate the battery compartment cover on the back of the recorder.
2. Slide the cover in the direction indicated by the arrow to open it.
3. Insert two AAA batteries, observing the correct polarity (+/-) as marked inside the compartment.
4. Close the battery compartment cover by sliding it back until it clicks into place.

Note: Use alkaline batteries for optimal performance and battery life. The device offers approximately 25 hours of recording/playback time on fresh batteries.

2. Initial Power On

After installing batteries, press and hold the **POWER** button until the display illuminates. The device may prompt you to set the date and time upon first use. Follow the on-screen instructions using the navigation buttons.

OPERATING INSTRUCTIONS

1. Recording Audio

The VN-960PC supports three recording modes and allows organization into four distinct folders.

1. **Select a Folder:** Use the **FOLDER** button to cycle through the available folders (A, B, C, D).
2. **Start Recording:** Press the **REC** button. The recording indicator will light up, and the recording time will be displayed. The device offers up to 16 hours of recording time with its 128 MB internal memory.
3. **Pause Recording:** Press the **REC** button again to pause. Press it once more to resume.
4. **Stop Recording:** Press the **STOP** button. The recording will be saved in the selected folder.

2. Playback

To listen to your recorded files:

1. **Select a Folder:** Use the **FOLDER** button to navigate to the desired folder.
2. **Select a File:** Use the **FORWARD** or **REWIND** buttons to select the desired recording.
3. **Start Playback:** Press the **PLAY** button.
4. **Adjust Playback Speed:** Use the **JOG-DIAL** for fast or slow playback. Rotate the dial during playback to adjust the speed.
5. **Stop Playback:** Press the **STOP** button.

3. PC Link (USB Connection)

The VN-960PC can be connected to a personal computer via its direct USB link to transfer recorded files.

1. Ensure the recorder is powered on.
2. Connect the recorder to your computer using a compatible USB cable. The recorder will enter PC Link mode.
3. Your computer should recognize the device as a removable storage drive.
4. You can now drag and drop audio files (MP3 format) between the recorder and your computer.
5. Safely eject the device from your computer's operating system before disconnecting the USB cable.

MAINTENANCE

Proper maintenance ensures the longevity and performance of your voice recorder.

- **Cleaning:** Use a soft, dry cloth to clean the exterior of the device. Do not use liquid cleaners or solvents.
- **Battery Replacement:** Replace batteries when the low battery indicator appears on the display. Remove batteries if the device will not be used for an extended period to prevent leakage.
- **Storage:** Store the recorder in a cool, dry place away from direct sunlight, extreme temperatures, and high humidity.
- **Avoid Impact:** Protect the device from drops and impacts, which can damage internal components.

TROUBLESHOOTING

If you encounter issues with your VN-960PC, refer to the following common problems and solutions:

- **Device does not power on:**
 - Check if batteries are installed correctly with proper polarity.
 - Replace with fresh AAA batteries.
- **No sound during playback:**
 - Ensure the volume is turned up.
 - Check if headphones are properly connected to the 3.5mm jack.
 - Verify that a recording exists in the selected folder.
- **Cannot connect to PC:**
 - Ensure the USB cable is securely connected to both the recorder and the computer.
 - Try a different USB port on your computer.
 - Restart your computer and the recorder.
- **Poor recording quality:**
 - Ensure the built-in microphone is not obstructed.
 - Record in a quiet environment.
 - Check the recording mode settings; some modes may offer higher quality at the expense of recording time.

SPECIFICATIONS

Key technical specifications for the Olympus VN-960PC Digital Voice Recorder:

Feature	Specification
Model Number	VN-960PC
Memory Storage Capacity	128 MB
Digital Recording Time	Up to 16 hours
Battery Life (Average)	25 Hours
Number of Batteries	2 AAA batteries (required)
Hardware Interface	USB
Compatible Devices	Personal Computer
Audio Format	MP3 Audio
Microphone Form Factor	Built-In
Microphone Operation Mode	Stereo
Headphones Jack	3.5mm Jack
Screen Size	1 inch (approx.)

WARRANTY AND SUPPORT

For warranty information and technical support, please refer to the documentation included with your purchase or visit the official OM SYSTEM (Olympus) website. Keep your proof of purchase for warranty claims. For further assistance, you may contact OM SYSTEM customer support through their official channels.

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