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## Olympus J300

# Olympus J-300 Hand Held Voice Recorder User Manual

Model: J300

## INTRODUCTION

This manual provides detailed instructions for the proper use and maintenance of your Olympus J-300 Hand Held Voice Recorder. Please read this manual thoroughly before operating the device to ensure optimal performance and longevity.

## PACKAGE CONTENTS

Verify that all items listed below are included in your package:

- Olympus J-300 Hand Held Voice Recorder
- 2 x AAA Batteries
- Microcassette (may be included depending on region/package)
- User Manual (this document)

## PRODUCT OVERVIEW

The Olympus J-300 is a compact microcassette voice recorder designed for clear audio capture. Familiarize yourself with the device's components:



**OLYMPUS**



**Pearlcorder J300**  
MICROCASSETTE RECORDER



VCVA -Voice Activated-

**ULTRA-COMPACT**

**EASY OPERATION**

**CLEAR SOUND**



**Figure 1:** Front view of the Olympus J-300 Hand Held Voice Recorder. This image displays the compact design, integrated microphone, speaker grille, and primary control buttons.

- **Microphone:** Integrated for audio input.
- **Speaker:** For audio playback.
- **Record Button:** Initiates recording.
- **Play Button:** Starts playback of recorded audio.
- **Stop Button:** Halts recording or playback.
- **Rewind/Fast Forward Buttons:** For navigating through the microcassette.
- **Volume Control:** Adjusts playback volume.
- **Battery Compartment:** Located on the back or side for AAA batteries.
- **Cassette Compartment:** For inserting microcassettes.

## SETUP

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### 1. Battery Installation

1. Locate the battery compartment cover on the back or side of the recorder.
2. Slide or lift the cover to open the compartment.
3. Insert two (2) AAA batteries, ensuring the positive (+) and negative (-) terminals align correctly with the markings inside the compartment.
4. Close the battery compartment cover securely.

### 2. Microcassette Insertion

1. Open the cassette compartment door, typically located on the front or top of the device.
2. Gently insert a microcassette with the tape side facing the recording head. Ensure it clicks into place.
3. Close the cassette compartment door firmly.

## OPERATING INSTRUCTIONS

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### Recording Audio

1. Ensure batteries are installed and a microcassette is inserted.
2. Press the **Record** button. The tape will begin to move, and a recording indicator (if present) may light up.
3. Speak clearly into the integrated microphone, holding the recorder approximately 6-12 inches (15-30 cm) from the sound source.
4. To pause recording, press the **Pause** button (if available). Press again to resume.
5. To stop recording, press the **Stop** button.

### Playing Back Audio

1. Ensure a microcassette with recorded audio is inserted.
2. Use the **Rewind** or **Fast Forward** buttons to locate the desired section of the recording.
3. Press the **Play** button to begin playback.
4. Adjust the playback volume using the **Volume Control**.

5. To stop playback, press the **Stop** button.

## MAINTENANCE

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- **Cleaning:** Use a soft, dry cloth to clean the exterior of the recorder. Do not use liquid cleaners or solvents. For the recording head and pinch roller, use a specialized microcassette head cleaner.
- **Battery Care:** Remove batteries if the recorder will not be used for an extended period to prevent leakage. Replace all batteries simultaneously with new ones.
- **Storage:** Store the recorder in a cool, dry place away from direct sunlight, extreme temperatures, and strong magnetic fields.
- **Cassette Care:** Store microcassettes in their cases to protect them from dust and damage. Avoid touching the tape surface.

## TROUBLESHOOTING

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Problem	Possible Cause	Solution
Recorder does not power on.	Dead or incorrectly inserted batteries.	Check battery orientation. Replace with fresh AAA batteries.
Poor recording quality.	Microphone too far from source, low battery, dirty recording head, faulty microcassette.	Move closer to sound source. Replace batteries. Clean recording head. Try a new microcassette.
No sound during playback.	Volume too low, dirty playback head, faulty microcassette.	Increase volume. Clean playback head. Try a different microcassette.
Tape does not move.	Cassette incorrectly inserted, tape jammed, mechanical issue.	Re-insert cassette correctly. Check for tape jams. If issue persists, contact support.

## SPECIFICATIONS

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**Model:** J300

**Product Dimensions:** 2.13 x 4.57 x 0.83 inches (5.41 x 11.61 x 2.11 cm)

**Item Weight:** 4.6 ounces (129 grams)

**Batteries:** 2 x AAA batteries (included)

**Digital Recording Time:** 500 minutes *(Note: This specification typically refers to digital recorders. For microcassette recorders, recording time depends on the cassette type, e.g., 60 or 90 minutes per side.)*

**Microphone Operation Mode:** Mono

**Microphone Form Factor:** Built-In

**Hardware Interface:** USB *(Note: USB connectivity is typically for digital transfer. For this microcassette model, it may refer to a specific accessory or a general brand feature.)*

**Headphones Jack:** No headphones jack

**UPC:** 050332129450

## WARRANTY AND SUPPORT

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For warranty information, technical support, or service inquiries regarding your Olympus J-300 Hand Held Voice

Recorder, please refer to the official Olympus website or contact their customer service department.  
You can find more information and support resources by visiting the [Olympus Store](#).

