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Apple Wireless Keyboard User Manual

**Apple Wireless
Keyboard**

Contents

Using Your Apple Wireless Keyboard

Your keyboard comes with two AA alkaline batteries installed and uses Bluetooth® technology to connect to your Mac.
This guide shows you how to set up your keyboard, customize and use the keys, and change the batteries. To learn about:

- Updating software, see page 4.

- Setting up your keyboard with a new Mac, see page 5.

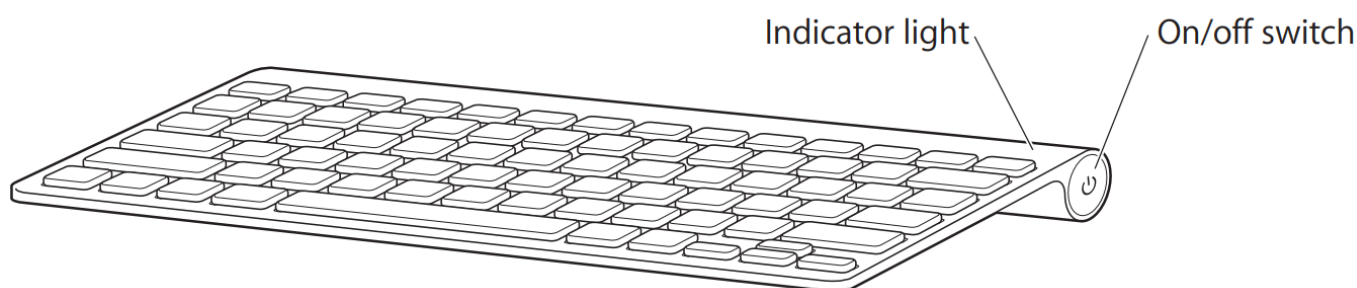- Replacing your USB keyboard with an Apple Wireless Keyboard, see page 5.

- Pairing your keyboard with a different Mac, see page 6.

- Replacing the batteries, see page 8.

About the Indicator Light

The LED on your Apple Wireless Keyboard functions as a battery indicator and a status light. When you first turn on your keyboard, the light glows steadily for 5 seconds, indicating the batteries are good. After 5 seconds, if your keyboard isn't paired with your Mac, the light begins to blink indicating your keyboard is in discovery mode and ready to pair with your Mac (pairing means your keyboard and Mac are connected wirelessly and ready to communicate with each other).

If you don't pair your keyboard with your Mac within 3 minutes, the indicator light and keyboard turn off to preserve battery life. Push and release the On/off (⏻) switch to turn your keyboard on again, allowing you to pair it with your Mac (see page 5).

Once you successfully pair your keyboard with your Mac, the indicator light glows steadily for 3 seconds, and then turns off. If you push the On/ off (⏻) switch and the light doesn't illuminate, you may need new or charged batteries.

Indicator light   On/off switch

Updating Your Software

To use your keyboard and its full range of features, update your Mac to Mac OS X v10.5.8 or later and install the latest keyboard software.

To update to the latest version of Mac OS X, choose Apple (🍎) > Software Update from the menu bar, and follow the onscreen instructions. When installation is complete and you've restarted your Mac, use Software Update again to make sure all of the available updates are installed.

Setting up a New Wireless Keyboard and a New Mac

Follow the instructions in the user guide that came with your Mac to set it up.
Because you have a wireless keyboard, skip the instructions to connect a USB keyboard.
To pair your wireless keyboard with a new Mac:

1. Press and release the On/off (⏻) switch to turn on your keyboard.

2. Turn on your Mac and follow the onscreen instructions in Setup Assistant.

Replacing a USB Keyboard with an Apple Wireless Keyboard

Use your existing USB keyboard and Bluetooth Setup Assistant to pair your Apple Wireless Keyboard with your Mac.
You can also use these instructions to set up your wireless keyboard with a portable Mac.

To set up your wireless keyboard:

1. Press and release the On/off (⏻) switch to turn on your wireless keyboard.

2. Choose Apple (🍎) > System Preferences, and then click Keyboard.

3. Click "Set Up Bluetooth Keyboard …" in the lower-right corner to open Bluetooth Setup Assistant.

4. Select your wireless keyboard, and then follow the onscreen instructions to pair it with your Mac.

5. Disconnect the USB keyboard from the USB port.

Pairing your Keyboard with a Different Mac
After you set up your Apple Wireless Keyboard with a Mac, you can set it up again with a different Mac. If the other Mac is more than 33 feet (10 meters) away, follow the instructions on page 5 to pair it.
If the other Mac is within 33 feet (10 meters), you must remove the existing pairing before pairing with a different Mac.

To remove a pairing:

1. On the Mac the keyboard is currently paired with, choose Apple ( ) > System Preferences, and then click Bluetooth.

2. Select the wireless keyboard on the left side of the Bluetooth preference pane.

3. Click the Delete (–) button in the lower-left corner.

To pair your keyboard with the other Mac, see "Replacing a USB Keyboard with an Apple Wireless Keyboard" on page 5.
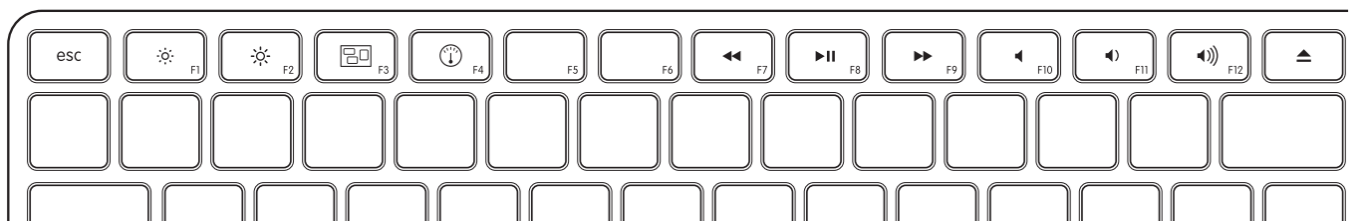
Using Your Keyboard
Customize your keyboard using Keyboard preferences. You can change the modifier keys, assign keyboard shortcuts to menu commands in a Mac OS X application or in the Finder, and more.
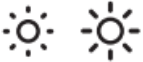
To customize your keyboard:

1. Choose Apple ( ) > System Preferences.

2. Click Keyboard.

3. Click Keyboard or Keyboard Shortcuts.

Using the Keys

Use the keys at the top of your keyboard to adjust the brightness of your display, open Exposé, view Dashboard widgets, control the volume, and more.
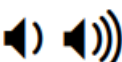
☀ ☀	Decrease (☀) or increase (☀) the brightness of your display.
▭	Use Exposé to see all of the open windows on your desktop at once.
◷	Use Exposé to see all of the open windows on your desktop at once.
◀◀	Rewind or go to the previous song, movie, or slideshow.
▶❚❚	Play or pause songs, movies, or slideshows.
▶▶	Fast-forward or go to the next song, movie, or slideshow.
◀	Mute the sound coming from the speakers or headphone port on your Mac.
◀» ◀»))	Decrease (◀») or increase (◀»))) the volume of sound coming from the speakers or headphone port on your Mac.
⏏	Press and hold the Media Eject key to eject a disc.

Renaming Your Keyboard

Your Mac automatically gives your wireless keyboard a unique name the first time you pair it. You can rename your keyboard in Bluetooth preferences.

To rename your keyboard:

1. Choose Apple ( ) > System Preferences and click Bluetooth.
2. Click the Action (✿) pop-up menu in the lower-left corner, and choose Rename.
3. Enter a name for your keyboard and click OK.

Replacing the Batteries
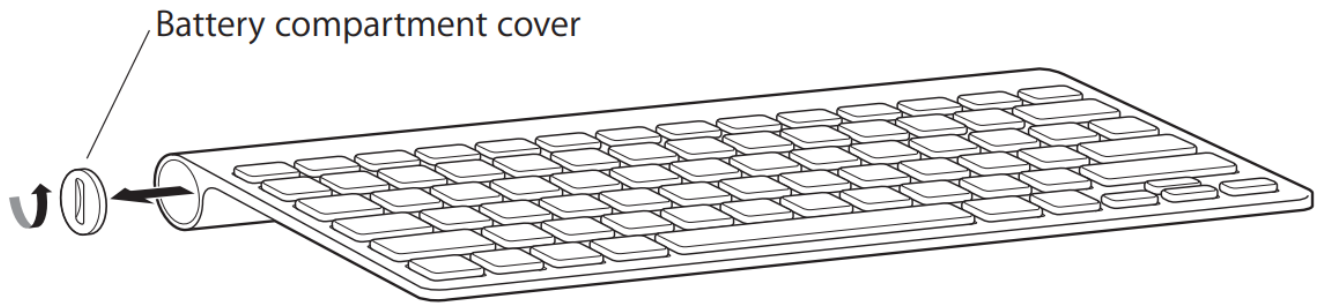Your Apple Wireless Keyboard comes with two alkaline AA batteries installed. You can replace them with alkaline, lithium, or rechargeable AA batteries.
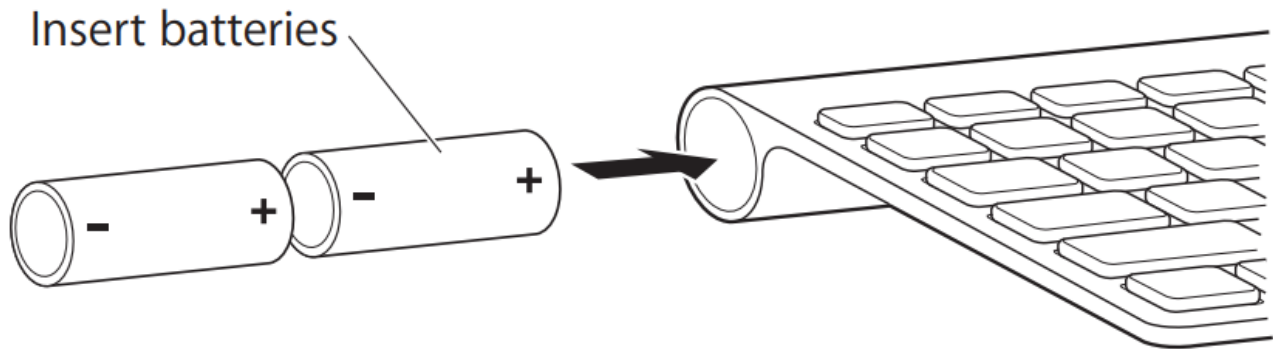**Important:** Keep the battery compartment cover and batteries out of the reach of small children.

To replace the batteries:

1. Press the On/off (⏻) switch to turn off your keyboard.
2. Use a coin to remove the battery compartment cover.

Battery compartment cover

3. Slide two AA batteries into the battery compartment as shown here.

Insert batteries

4. Replace the battery compartment cover.

WARNING: When you replace the batteries, replace them all at the same time.
Don't mix old batteries with new batteries or mix battery types (for example, don't mix alkaline and lithium batteries). Don't open or puncture the batteries, install them backwards, or expose them to fire, high temperatures, or water. Keep batteries out of the reach of children.

To check the battery status, push the On/off (⏻) switch. If the indicator light doesn't illuminate, you may need new or charged batteries. You can check the battery level in Keyboard Preferences. Choose Apple ( ) > System Preferences and click Keyboard. The battery level is in the lower-left corner.
To conserve battery power, turn your keyboard off when you aren't using it.
Dispose of batteries according to your local environmental laws and guidelines.

Cleaning Your Keyboard

Follow these guidelines when cleaning the outside of your keyboard:

- Remove the batteries from the keyboard.
- Use a damp, soft, lint-free cloth to clean the exterior of the keyboard. Avoid getting moisture in any openings.
- Don't use aerosol sprays, solvents, or abrasives.

Ergonomics

For information about ergonomics, health, and safety, visit the Apple Ergonomics website at
www.apple.com/about/ergonomics.

Support

For support and troubleshooting information, user discussion boards, and the latest Apple software downloads, go

to **www.apple.com/support**.

Regulatory Compliance Information

Compliance Statement
This device complies with part 15 of the FCC rules.
Operation is subject to the following two conditions:

1. This device may not cause harmful interference, and

2. this device must accept any interference received, including interference that may cause undesired operation.
   See instructions if interference to radio or television reception is suspected.

Radio and Television Interference
The equipment described in this manual generates, uses, and can radiate radio-frequency energy. If it is not installed and used properly—that is, in strict accordance with Apple's instructions—it may cause interference with radio and television reception.
This equipment has been tested and found to comply with the limits for a Class B digital device in accordance with the specifications in Part 15 of FCC rules. These specifications are designed to provide reasonable protection against such interference in a residential installation. However, there is no guarantee that interference will not occur in a particular installation.
You can determine whether your computer system is causing interference by turning it off. If the interference stops, it was probably caused by the computer or one of the peripheral devices.

If your computer system does cause interference to radio or television reception, try to correct the interference by using one or more of the following measures:

- Turn the television or radio antenna until the interference stops.
- Move the computer to one side or the other of the television or radio.
- Move the computer farther away from the television or radio.
- Plug the computer into an outlet that is on a different circuit from the television or radio. (That is, make certain the computer and the television or radio are on circuits controlled by different circuit breakers or fuses.)

If necessary, consult an Apple Authorized Service Provider or Apple. See the service and support information that came with your Apple product. Or, consult an experienced radio or television technician for additional suggestions.
Important: Changes or modifications to this product not authorized by Apple Inc. could void the FCC compliance and negate your authority to operate the product. This product was tested for FCC compliance under conditions that included the use of Apple peripheral devices and Apple shielded cables and connectors between system components. It is important that you use Apple peripheral devices and shielded cables and connectors between system components to reduce the possibility of causing interference to radios, television sets, and other electronic devices. You can obtain Apple peripheral devices and the proper shielded cables and connectors through an Apple-authorized dealer. For non-Apple peripheral devices, contact the manufacturer or dealer for assistance.
Responsible party (contact for FCC matters only):
Apple Inc. Corporate Compliance
1 Infinite Loop, MS 26-A
Cupertino, CA 95014

Industry Canada Statements
Complies with the Canadian ICES-003 Class B pecifications.

European Compliance Statement
This product complies with the requirements of European Directives 72/23/EEC, 89/336/EEC, and 1999/5/EC.
Europe–EU Declaration of Conformity

For more information, see **www.apple.com/euro/compliance/**.

Apple and the Environment

Apple Inc. recognizes its responsibility to minimize the environmental impacts of its operations and products.More information is available on the web at: **www.apple.com/environment**

Disposal and Recycling Information

When this product reaches its end of life, please dispose of it according to your local environmental laws and guidelines.
For information about Apple's recycling programs, visit: **www.apple.com/environment/recycling**

Battery Disposal Information

Dispose of batteries according to your local environmental laws and guidelines.

European Union—Disposal Information

The symbol above means that according to local laws and regulations your product should be disposed of separately from household waste. When this product reaches its end of life, take it to a collection point designated by local authorities. Some collection points accept products for free. The separate collection and recycling of your product at the time of disposal will help conserve natural resources and ensure that it is recycled in a manner that protects human health and the environment.

www.apple.com

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Documents / Resources

	Apple Wireless Keyboard [pdf] User Manual Wireless Keyboard, Keyboard

References

- **Apple**
- **Ergonomics - Apple Support**
- **Ergonomics - Apple Support**
- **Suporte Oficial da Apple**

- [Environment - Apple](#)
- [Apple Trade In - Apple](#)
- [Ergonomics - Apple Support](#)
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