



# ANVIZ CX2 Fingerprint and Card Time Clock User Guide

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**ANVIZ CX2 Fingerprint and Card Time Clock**



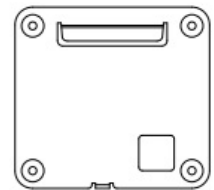
## CX2 Introduction



CX2 Terminal



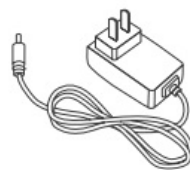
Quick Guide



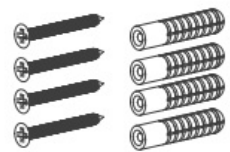
Mounting Bracket



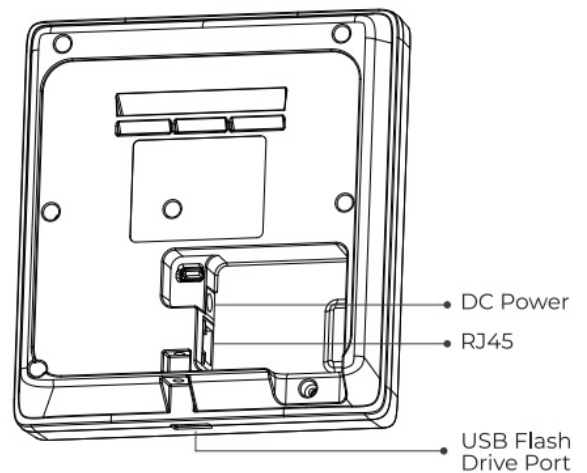
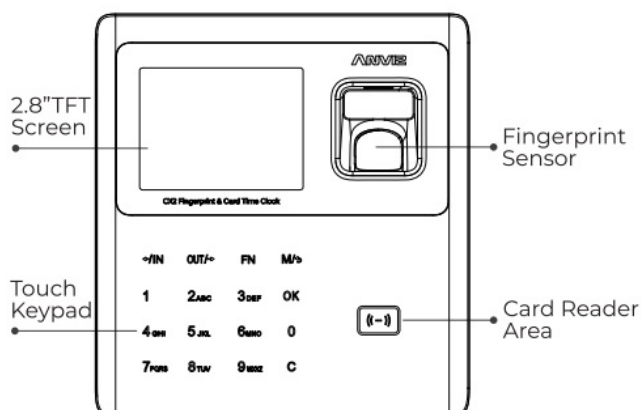
RFID Cards



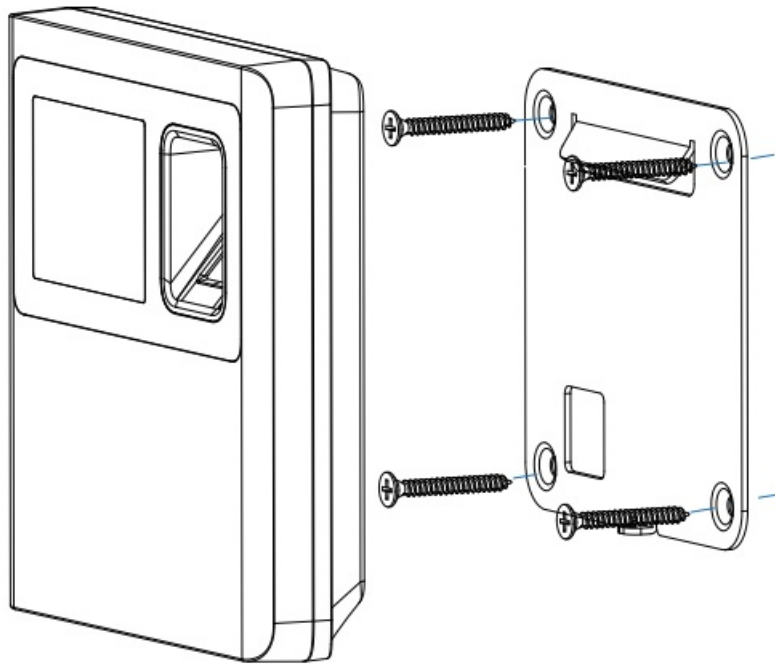
Power Adapter



Screw\*4



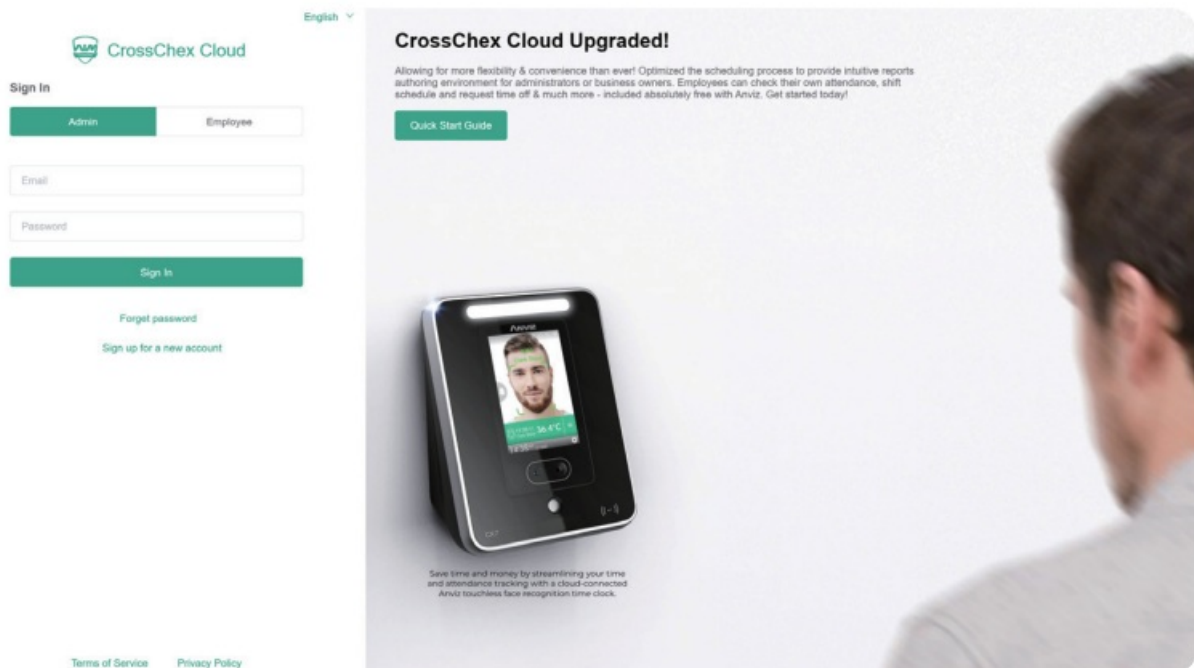
## Installation Diagram



1. Drill outlet hole on the wall for device wiring and 4 screw holes on the wall according to the mounting bracket.
2. Use the screws to fix the mounting bracket on the wall. Use the screwdriver to tighten the screw follow the direction indicated, to complete the installation.


## Create CrossChex Cloud Account


Before setting up your new CX2, it 's necessary to create a CrossChex Cloud Account.



Crosschex Cloud is a cloud-based time and attendance management system, you can use it anywhere over internet with any internet browser. Open your web browser and visit <https://us.crosschexcloud.com> Then click "Sign up for a new account".

Please fill the E-mail and Password fields, We suggest read Terms of Service and Privacy Policy. Then fill the “Agree to Anviz Global Terms of Service and Privacy Policy.” box to continue. Click Register to proceed.

English 

 **CrossChex Cloud**

**Sign up for a new account**

☐ Agree to Anviz Global *Terms of Service* and *Privacy Policy*.

☒ Register to receive periodic newsletter and updates on products, software and services.

**Register**

[Back to sign in](#)

**Notice:**

The “Register to receive periodic newsletter and updates on products, software and services” is optional, feel free to choose it or not.

**Pre-Setting your CrossChex Cloud**

Use the same e-mail and address you Created to Log In. As next step, CrossChex Cloud will forward you to the pre-settings pages to fill the basic information.

Organization  
Information

Your Details



Date &amp; Time



Upload Logo

\*We recommend using a PNG or JPG  
image and dimensions of 120 x 120  
pixels

\* Organization Name

Industry

Organization Size

1 - 10

11 - 20

21 - 50

51 - 100

100+

Continue

Organization  
Information

Your Details



Date &amp; Time

[← Back](#)

\* First Name

\* Last Name

\* Job Title

\* Country

\* State

\* City

\* Address

\* Phone Number

+ 001 ▾

Continue

Hey! Help us create the best experience for you!

3/3

✓

Organization Information

✓

Your Details

✓

Date & Time

← Back

Time Zone

(UTC +8:00) Australian Western Standard Time, Beijing Time

Date Format

mm/dd/yyyy

Time Format

12h

Done

Please make sure to fill them correctly, especially the Time Zone field, it will be used as reference to synchronize your devices with the correct date and time.

CrossChex Cloud

DashBoard

Organization

Attendance

Reocrd

System

Anviz Global Inc

Admin

System Information

Admin Role

Admin User

Holiday

System Information

Logo

Company Logo

Upload

\* We recommend using a PNG or JPG image and dimensions of 120 x 120 pixels

Organization QR Code

You can print the QR Code and your employees scan to join your organization, Please complete the organization information on the right before creating the QR Code.

Company ID

1002331

Connection Password

\*\*\*\*\*

Company Name

Anviz Global Inc.

Company Address

32920 Alvarado-Niles Rd Ste 220, Union City, CA 94587

Country

USA

State

0

Phone Number

Select

Cancel

Confirm

You can always modify the information set on pre-settings step at the Settings tab. Please save your account's Company ID and Cloud Password, we ll use them to connect the CX2 terminal with the CrossChex Cloud system.

## Activate your CX2 Time Clock

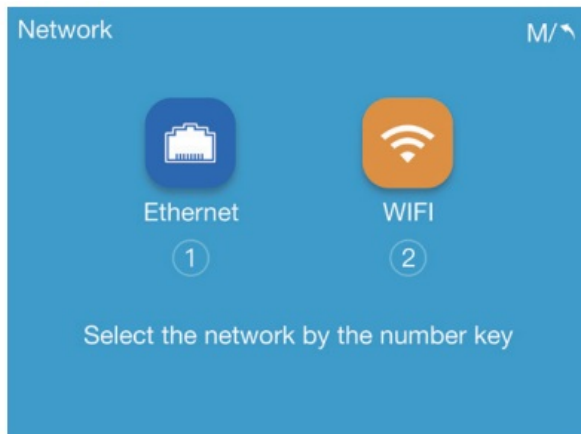
The CX2 can be connected with the internet by Ethernet cable (LAN) and WiFi

1. Plug your Time Clock into a power outlet to power on the terminal.
2. Choose your preferred language by press the number key, then pres “OK” to save the selected option and move to the next step.



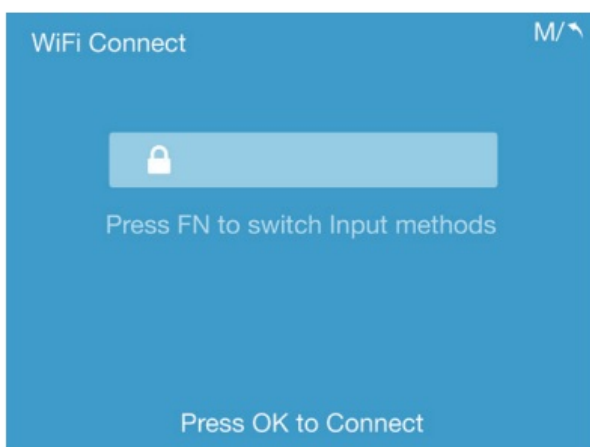
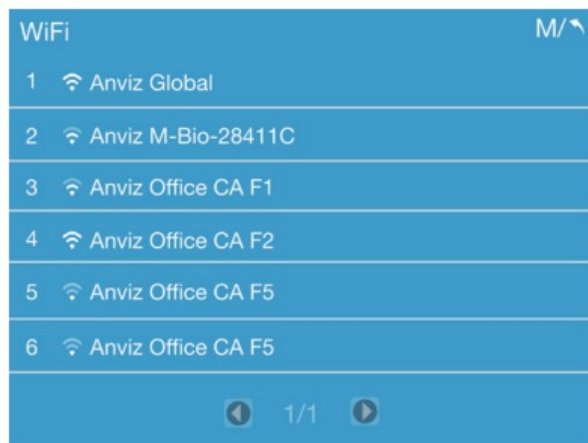
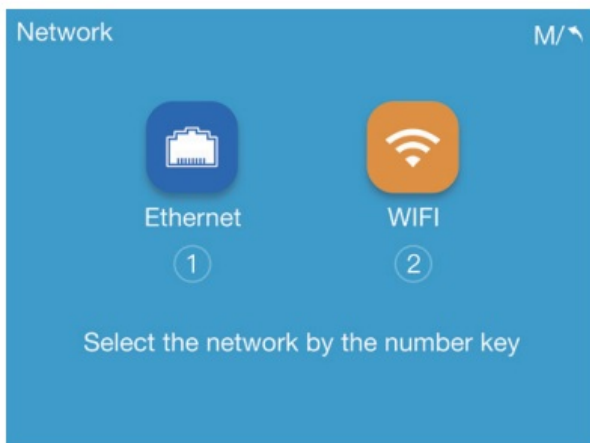
### Network Setup by Cable (LAN)

1. Connect a LAN cable between your clock and a router with internet access.
2. Press number 1 to select “Ethernet” as the preferred the network mode.
3. Select “DHCP” in the IP mode to automatic get the network information or fill the correct network information in the terminal (IP address, Subnet mask and Gateway) to connect with internet. Select the “Next(OK)” and press ‘OK’ to proceed.



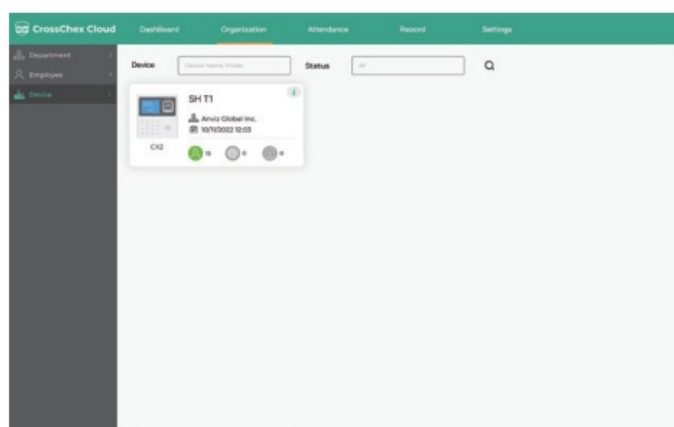
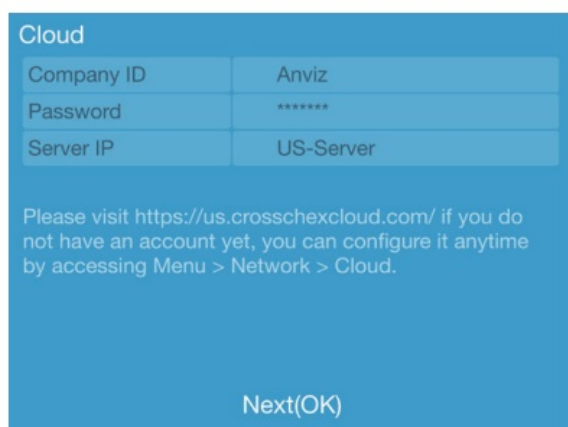
### Wireless Network Setup (WiFi)

1. Press number 2 to select “WiFi” and choose the network (SSID)
2. Insert the WIFI password and press OK to finish the WiFi setup. After WiFi connected the terminal will to next proceed Cloud Setup. Press FN key to input the password with characters.



## Cloud Setup

1. Fill the Company IID and Password in the terminal. Select the “Next(OK)” and press “OK” to proceed. (The Company ID and Password can be found in the settings tab of your crossChex Cloud Account. If you do not have an account yet, please check Step 1 of this manual) Press FN key to input the password with characters.
2. Please check your device’s Cloud Icon at the top of the screen and the device will be shown at Device tab of your CrossChex Cloud.



## Others

Congratulations! You’ve done the all configurations! If you need more support we suggest visiting Anviz Community [community.anviz.com](https://community.anviz.com), a platform for sharing your Anviz products experiences and interacting directly with Anviz employees.

## CrossChex Cloud Help Center



## CX2 Time Clock Configuration Guide



### Warranty and Disclaimer

Anviz warrants that the hardware will be free from material defects in materials and workmanship and will substantially conform to the applicable Documentation in effect as of the date of manufacture for a period of three (3) years from the date of shipment by Anviz (warranty Period"). For more warranty information about this product, please visit [www.anviz.com/warranty-policy](http://www.anviz.com/warranty-policy)

### Shipping Fees

End Customer is responsible for the shipping fee for sending the product to Anviz, and the return shipping fee for sending the product back to customers is borne by Anviz (paying for one-way shipping). However, if the device is considered as No Fault Found, which means the device works normally, the returning shipment, too, is borne by End Customer (paying for round-trip shipping)

### Return Merchandise Authorization ("RMA") Process

Please fill out the Anviz RMA request form online at <https://www.anviz.com/fornm/rma.html> and ask technical support engineer for an RMA number. You will receive the RMA confirmation with RMA number in 72 hours, after receiving an RMA number, please send the product in question to Anviz by following the Anviz shipment guide. When the inspection of the product is completed, you receive an RMA report from technical support engineer. Anviz decides to repair or replace parts after user confirmation. When the repair is completed, Anviz notifies user of that and sends the product back to you. An RMA number is valid for two months from the date of its issuance. An RMA number that is more than two months old is null and void, and in such a case, you need to get a new RMA number from Anviz technical support engineer. Products without a registered RMA number will not be repaired. Products shipped without an RMA number may be returned, and Anviz will not be held responsible for any loss or other damage caused by this.

### Dead on Arrival ("DOA")

Hardware Safety Instructions DOA refers to a state where the product does not work normally due to an inherent defect that arose immediately after the product's shipment. Customers can be compensated for DOA only within forty-five (45) days of the product's shipment (applicable for 50 or fewer logs). If the product's defect occurred within 45 days of its shipment from AnviZ, ask your technical support engineer for an RMA number. If Anviz has received the defective product and the case has been determined to be DOA after analysis, Anviz provides free repairs provided that the case is merely attributable to defective parts (the LCD, sensors, etc.). On the other hand, if the case is attributable to a quality issue with an analysis period exceeding three (3) days, Anviz provides you with a replacement product.

### Hardware Safety Instructions

Observe the following instructions to use the product safely and prevent any risk of injury or property damage. Do not use oily water or sharp objects to stain or damage the display screen. Fragile parts are used in the equipment,

please avoid operations such as falling, crashing, bending or heavily pressing. The optimal Working environment of CX2 is indoor. The device function fully under temperature -10°C-50°C (14°F-122°F), The best performance is between: 15°C-32°C (59°F~89.6°F). The device will be less effective if exceeds these ranges. Please gently wipe the Screen and panel with soft materials. Avoid scrubbing with water or detergent. The recommended power of CX2 terminal is DC 12V~ 1A. The device will function less effective in case the power supply cable extends too long. CX2 will turn on infrared filling light in case no ambient light enough.

## Questions?

855-ANVIZ4U | 855-268-4948

MON-FRI 5AM-5PM Pacific

[support@anviz.com](mailto:support@anviz.com)

24 Hours Answer



408-837-7536

MON-FRI 5AM-5PM Pacific

Join [community.anviz.com](https://community.anviz.com) if you have any question or suggestion to share.

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## Documents / Resources

	<a href="#">ANVIZ CX2 Fingerprint and Card Time Clock</a> [pdf] User Guide CX2 Fingerprint and Card Time Clock, CX2, Fingerprint and Card Time Clock, Card Time Clock , Time Clock, Clock
	<a href="#">ANVIZ CX2 Fingerprint and Card Time Clock</a> [pdf] User Guide CX2 Fingerprint and Card Time Clock, CX2, Fingerprint and Card Time Clock, Card Time Clock , Time Clock, Clock

## References

- [Anviz Community - Secure Workplace, Simplify Management](#)
- [Anviz Biometric Data Retention Policy | Anviz Global](#)
- [Anviz Global | Secure workplace , Simplify management](#)
- [Privacy Policy | Anviz Global](#)
- [Warranty | Anviz Global](#)
- [CrossChex Cloud](#)