



ACR BSBCRT301 Develop And Extend Critical And Creative Thinking Skills User Guide

[Home](#) » [ACR](#) » ACR BSBCRT301 Develop And Extend Critical And Creative Thinking Skills User Guide 

Contents

- [1 ACR BSBCRT301 Develop And Extend Critical And Creative Thinking Skills](#)
- [2 Product Information](#)
- [3 Product Usage Instructions](#)
- [4 FAQ](#)
- [5 Introduction](#)
- [6 Assessment types](#)
- [7 Evidence you will provide to the Assessor](#)
- [8 How you will be assessed](#)
- [9 Assessment Task 1: Written Assignment](#)
- [10 Evidence to submit](#)
- [11 Assessment Task 2: Portfolio and Demonstration](#)
- [12 Assessment Task 3: Portfolio and Demonstration](#)
- [13 Appendix 1 – Student Survey](#)
- [14 Documents / Resources](#)
 - [14.1 References](#)



ACR BSBCRT301 Develop And Extend Critical And Creative Thinking Skills



Product Information

Specifications

- Product Name: Student Assessment Book BSBCRT301
- Course: Develop and extend critical and creative thinking skills
- Provider: Australian Courseware Resources
- Version: 2021v1.1

Product Usage Instructions

Introduction

The Student Assessment Book BSBCRT301 is designed to help users develop and extend critical and creative thinking skills through various assessment tasks.

Assessment Types

The assessment includes direct and indirect evidence that the user needs to provide to the Assessor. The tasks may involve written assignments, worksheets, documentation of critical thinking, and creative thinking demonstrations.

Assessment Information for Students

The purpose of the assessment is to track progress towards achieving competence in the unit. It helps in evaluating the user's critical and creative thinking skills.

Assessment Task 1: Written Assignment

Time Allocated: 4 hours

Instructions:

- Answer the provided questions.
- Answers can be handwritten or word-processed.
- If handwritten, ensure neat and legible writing for easy assessment marking.
- Reference the source of information for each answer.

FAQ

Q: What is the purpose of the assessment?

A: The purpose of the assessment is to establish progress towards competence in critical and creative thinking skills.

Q: How should I provide evidence to the Assessor?

A: You can provide evidence through various assessment tasks such as written assignments, worksheets, critical thinking documentation, and creative thinking demonstrations.

Document Control

Version	Author	Modifications	Released	Review Date
2019v1	Bronwyn Blencowe	Original	4/9/2019	4/9/2020
2021v1.1	Bronwyn Blencowe	Correct field and edited words on page 1, email on copyright notice and hyperlink in a survey on last page.	19/5/2021	19/5/2021

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Ordering Information:

Please order through the website above. Printed in Australia

Introduction

Welcome to the unit BSBCRT301 Develop and extend critical and creative thinking skills. This unit will help to develop your skills and knowledge in developing the habit of thinking in a more creative way through looking at things differently, musing, testing, experimenting and challenging existing thought patterns. It applies to individuals working under direct supervision who are developing basic skills and knowledge of workplace communication in preparation for working in a broad range of settings

Learning Outcomes

1. Develop a questioning mindset
2. Generate ideas and responses
3. Challenge, test and reinvent ideas
4. Enhance creative thinking skills

Assessment types

In this unit, you will complete the following assessments:

- Assessment Task 1: Written Assignment
- Assessment Task 2: Portfolio and demonstration
- Assessment Task 3: Portfolio and demonstration

Evidence you will provide to the Assessor

	Direct	Indirect	Supplementary
Assessment Task 1		Written assignment with answers to Questions 1-6 in this task	
Assessment Task 2	Assessor's Checklist of Demonstration	Worksheet 1 Worksheet 2	Copies of information sourced
		Completed Questions	
		Critical thinking documentation	
Assessment Task 3	Assessor's Checklist showing demonstration of creative thinking Design of the packet for snack foods	Responses to questions Ideas Journal	Notes and documents produced from the creative thinking process
	Design of the label for the snack food		

Assessment Information for Students

This assessment is for all students who have enrolled into this unit of competency. All assessments will be conducted under supervision in the appropriate venue as stated in each assessment task. Specific instructions for each task are contained at the beginning of each task. You are going to be assessed on your skills, knowledge and abilities using a variety of assessment methods which includes written assessments, demonstrations, products you produce, portfolio work, third party reports. The training for this unit will occur first and will be conducted by your Trainer. The assessments will occur once you feel you are ready for the assessment and have advised the Assessor accordingly. If you are not ready, advise your Assessor prior to commencing. They will organise additional training for you or clarify any issues of concern. Once the assessment has been completed your Assessor will provide feedback on the work you have submitted for the assessments. You are provided with a minimum of two attempts for each assessment task.

Conditions and context of this assessment

- The assessment is conducted in the venue specified in each assessment task.
- The timing of each assessment task is provided at the beginning of each task and the due date for completion will be specified by your assessor prior to the commencement of the assessments.
- Resources required for each assessment task are listed within each task.

Purpose of this assessment

The purpose of this assessment is to establish your progress towards achievement of competence in this unit.

How you will be assessed

All units of competency are assessed under the principle of competency-based assessment. This means that evidence of your current skills and knowledge will be measured against national standards in each unit. Some of the assessment will be concerned with how you apply your skills and knowledge in a workplace or simulated workplace, and some in the training room as required by each unit. Your assessor will ensure that you are ready

for assessment and will explain the assessment process to you. The assessor will also have asked you if you have any special needs to be considered during the assessment. Changes can be made to the way assessment is undertaken to account for special needs and this is called making Reasonable Adjustment

Assessment Task 1: Written Assignment

Time allocated: 4 hours

Instructions for this task: You are to answer the following questions. These can be handwritten or word-processed. If handwritten, they must be neatly written and legible for the assessor to be able to mark them. You must reference to the source of information for each answer.

You will be required to have a good understanding of the following areas:

1. Why it is important to consider different perspectives when asking questions
2. Different creative thinking techniques
3. Common blockers to creative thinking,
4. Boundaries that need to be considered when generating ideas and responses
5. Ways of extending and developing individual creative thinking skills.

Benchmark

You must get all questions 100% correct and all documentation requested in this assessment is submitted to gain a satisfactory in this task.

Resources required for this assessment task:

You need to have access to the following:

- Pen and Paper
- This Booklet
- Access to learning materials
- Access to the internet
- Access to a PC and word-processing software

Location: Classroom

Submission

Submit your responses by the due date and in accordance with the general instructions at the beginning of this unit of competency. Attach the Assessment Agreement and the Assessment cover sheet for this assessment task.

Questioning Checklist			
Student's name:			
Assessor's name:			
Q3	Describe 5 common blockers to creative thinking.		
Blocker		Description	
Q4	Explain boundaries that need to be considered when generating ideas and responses		
Q5	Describe 3 ways of extending and developing individual creative thinking skills.		
Way of extending		Description	

Evidence to submit

Did you submit the following evidence?		Yes	No
1	Answers to Questions 1-6 in this task	<input type="checkbox"/>	<input type="checkbox"/>
2	Answers correctly sourced and referenced if applicable	<input type="checkbox"/>	<input type="checkbox"/>
3	Handwriting was neat and legible, or word-processed	<input type="checkbox"/>	<input type="checkbox"/>
4	Cover sheet attached	<input type="checkbox"/>	<input type="checkbox"/>
5	Assessment Agreement attached	<input type="checkbox"/>	<input type="checkbox"/>

Assessment Task 2: Portfolio and Demonstration

Instructions for learners	
What	<p>Solving a problem using critical and creative thinking skills using the skills listed below:</p> <ol style="list-style-type: none"> 1. Using a questioning mindset – asking and answering questions from different perspectives 2. Sourcing information to provide relevant answers to own questions 3. Challenging perceptions, boundaries, constraints and assumptions to determine the truth of each 4. Exploring and using a range of creative thinking techniques to generate ideas and responses to solving a problem 5. Taking risks with ideas and thought processes 6. Exploring realities beyond the current situation 7. Challenging, testing and re-inventing ideas 8. Working with others to resolve problems
When	As specified by the Trainer/Assessor
Where	Assessment to take place in the classroom
How	<p>This assessment is by portfolio and demonstration. Your work for this project will also be observed over the assessment period by your Assessor. You will need to complete worksheets, critical thinking and creative thinking documents and resolve a problem using these approaches. You need to work with one other person from your class for part of this assessment. Ask your Assessor to clarify items you are unsure about prior to commencing or if you need special assistance.</p> <p>Assessment criteria</p> <p>Documents will be checked for completeness, accuracy and legibility. Demonstrations will meet the criteria listed in the Demonstration Checklist.</p> <p>You are to complete the task as outlined below following the steps provided. Complete all worksheets and answer all questions as an individual and then complete Worksheet 1 Table 2 and Worksheet 2 Tables 2 and 3 with another person in your class. You will both be assessed on this task together so ensure each other participate actively and submit your own work.</p> <p>Presentation of the portfolio</p> <p>Each worksheet will need to be neatly handwritten or word-processed</p> <p>Related documents and notes you created for the project must be submitted as part of this assessment. Submit all work to your Assessor for marking by the end</p>

Evidence to submit

Did you submit the following evidence?		Yes	No
1	Worksheet 1	<input type="checkbox"/>	<input type="checkbox"/>
2	Worksheet 2	<input type="checkbox"/>	<input type="checkbox"/>
3	Worksheet 3	<input type="checkbox"/>	<input type="checkbox"/>
4	Ideas Book	<input type="checkbox"/>	<input type="checkbox"/>
5	Completed Questions	<input type="checkbox"/>	<input type="checkbox"/>
6	Copies of information sourced	<input type="checkbox"/>	<input type="checkbox"/>
7	Critical thinking documents produced	<input type="checkbox"/>	<input type="checkbox"/>
8	Assessor's/Demonstration Checklist	<input type="checkbox"/>	<input type="checkbox"/>
9	Cover sheet attached	<input type="checkbox"/>	<input type="checkbox"/>

Assessment Task 3: Portfolio and Demonstration

Instructions for learners

What	<p>Solving a problem using critical and creative thinking skills using the skills listed below:</p> <ul style="list-style-type: none"> · Creative thinking techniques to generate ideas and responses · Consider and explore realities beyond the current situation · Show willingness to take risks with ideas and thought processes · Seek new inspirations · Record observations, experiences, ideas and reflective thoughts to broaden personal knowledge base · Acknowledge and accept the opportunity for revelation when least expected · Identify connections and associations from things that seem unconnected · Challenge, test and reinvent ideas by experimentation, challenging different solutions and ideas · Questioning mindset and new ways of thinking · Identify and take opportunities to self-assess and to learn about new ideas and different ways of thinking · Uses analytical techniques to identify issues and evaluate options · Contributes to the design of new approaches within the immediate work environment
When	As specified by the Trainer/Assessor
Where	Assessment to take place in the classroom
How	<p>This assessment is by portfolio and demonstration. Your work for this project will also be observed over the assessment period by your Assessor. You will need to complete worksheets, critical thinking and creative thinking documents and resolve a problem using these approaches. Ask your Assessor to clarify items you are unsure about prior to commencing or if you need special assistance.</p> <p>Assessment criteria</p> <p>Documents will be checked for completeness, accuracy and legibility.</p> <p>Demonstrations will meet the criteria listed in the Demonstration Checklist.</p> <p>You are to complete the task as outlined below following the steps provided. Complete all worksheets and answer all questions as an individual.</p>

Did you submit the following evidence?		Yes	No
1	Responses to questions	<input type="checkbox"/>	<input type="checkbox"/>
2	Ideas Journal	<input type="checkbox"/>	<input type="checkbox"/>
3	Design of the packet for snack foods	<input type="checkbox"/>	<input type="checkbox"/>
4	Design if the label for the snack food	<input type="checkbox"/>	<input type="checkbox"/>
5	Notes and documents produced from the creative thinking process	<input type="checkbox"/>	<input type="checkbox"/>
6	Assessor's Checklist showing demonstration of creative thinking	<input type="checkbox"/>	<input type="checkbox"/>
7	Cover sheet attached	<input type="checkbox"/>	<input type="checkbox"/>

Record of Assessment Outcomes

This section records all the evidence used to form the final assessment decision. Please document all types of evidence used in this assessment

Student Name			
Unit of Competency	BSBCRT301- Develop and extend critical and creative thinking skills		
Assessment Requirements	Task Outcome		
	Satisfactory (S) Not Satisfactory (NS)	Date	Assessor's Initials
Assessment Task 1: Written Assignment			
Assessment Task 2: Portfolio and demonstration			
Assessment Task 3: Portfolio and demonstration			
Overall Assessment Outcome			
<input type="checkbox"/> Competent	<input type="checkbox"/> Not Yet Competent	<input type="checkbox"/> Resubmit	
If a resubmission is required what additional evidence or corrections are required?			
Assessor Name:		Date	/ /
Assessors Signature:		Date	/ /

Appendix 1 – Student Survey

At the end of each unit we would like to collect feedback, so we can identify areas for improvement in our materials. Circle or highlight the response you wish to use. We would appreciate your assistance by providing your constructive feedback. Please complete the survey and return it to Australian Courseware Resources by email:

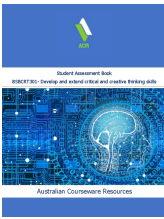
- bronwyn@acrwa.com.au

Thank you for your time

Qualification code and name					
Unit code and name	BSBCRT301- Develop and extend critical and creative thinking skills				
Date:					
Please read the statements below and circle the most appropriate response:	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1. The amount of time for the assessment was appropriate.	1	2	3	4	5
2. The training and assessment materials for this unit were suitable to my learning style and easy to use.	1	2	3	4	5
3. The content was interesting and engaging.	1	2	3	4	5
4. The topics were presented in a logical sequence.	1	2	3	4	5
5. The assessment tasks were clear; and it was easy for me to understand what was required of me.	1	2	3	4	5
6. What did you find most interesting or useful about this unit?					
7. What, if anything, did you find the least useful about the unit?					
8. Please make any constructive suggestions that would improve these materials for future students?					

Thank you for providing your valuable feedback

Documents / Resources

	<p>ACR BSB CRT301 Develop And Extend Critical And Creative Thinking Skills [pdf] User Guide</p> <p>BSBCRT301 Develop And Extend Critical And Creative Thinking Skills, BSB CRT301, Develop And Extend Critical And Creative Thinking Skills, Extend Critical And Creative Thinking Skills, Critical And Creative Thinking Skills, Creative Thinking Skills, Thinking Skills, Skills</p>
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References

- [User Manual](#)

[Manuals+](#), [Privacy Policy](#)

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