



# FPi 4800 Folder Inserters User Guide

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## FPi 4800 Folder Inserters



## Product Information:

The product is called FPi 4800, and it is a mailing system. It is equipped with various features and symbols to assist users in processing mail efficiently. The user manual provides information about symbols, languages,

software, and specific icons related to the product's functionality.

## Symbols:

- **WARNING:** Indicates a human safety hazard.
- **ATTENTION:** A risk to the equipment or mail could result from an action you may perform.
- **NOTE:** A remark that explains different cases or specificities.
- **TIP:** Advice to help save you time when processing your mail.
- **SUPERVISOR:** Indicates that you have to use the supervisor menu to perform the procedure.

## Languages:

In compliance with EU regulations, the user guide should be available in the national language(s) of the country where the system is delivered. If the User Guide is not available in your country's language(s), contact your authorized distributor for assistance.

## Software:

The software used for the reading option is based on the work of the Independent JPEG Group.

## Icons and Descriptions:

- **Main document:** Shows the correct document orientation; A represents the address.
- **Document with reading:** Shows the correct document orientation; A represents the address.
- **Daily mail:** Represents the daily mail icon.
- **Enclosure:** Represents the enclosure icon.
- **Feature to manually insert mail-sets one by one into the system:** Indicates the option to manually insert mail-sets.
- **Notification:** Displays a message next to an exclamation mark symbol, such as "Sealing liquid low" or "Empty feeder".
- **Wired LAN connected:** Indicates a network connection available via a network cable.
- **Wired LAN connected, no internet:** Indicates a network connection available via a network cable, but not connected to the internet. Users should consult their network administrator.
- **Wired LAN not connected:** Indicates no network connection available via a network cable.
- **Wireless LAN connected:** Indicates a network connection available via wireless network.
- **Wireless LAN connected, no internet:** Indicates a network connection available via wireless network, but not connected to the internet. Users should consult their network administrator.
- **Wireless LAN not connected:** Indicates no network connection to wireless network or out of range.
- **Envelope, sealing on:** Indicates envelopes will be sealed. The symbol shows the correct envelope orientation.
- **Envelope sealing off:** Indicates envelopes will not be sealed. The symbol shows the correct envelope orientation. When sealing is off, the flap of the envelope is closed but not moistened.
- **Feeder linking:** Indicates whether the feeders are linked, meaning when one feeder is empty, the system automatically starts feeding documents from the other feeder.
- **DFC Double Feed Control:** Indicates whether Double Feed Control has been set to 'off' or 'on' (by default). The text will not be shown if DFC is set to 'on'.

- **Exit setting:** Indicates the type of exit setting that has been set.
- **1x button:** Tapping this button will create an example mail set.
- **Job list button:** Tapping this button will show the job list screen.
- **Edit button:** Provides access for editing a job.
- **Change feeder trays:** Allows users to change from one feeder tray to another.

## Product Usage Instructions:






To use the FPI 4800 mailing system effectively, follow these instructions:

1. Ensure you have read and understood the user manual.
2. Familiarize yourself with the symbols and their meanings mentioned in the manual.
3. If the User Guide is not available in your language, contact your authorized distributor for assistance.
4. Install the necessary software for the reading option, which is based on the work of the Independent JPEG Group.
5. When processing mail, pay attention to the symbols that indicate different document orientations, such as the main document and document with reading symbols.
6. Take note of any notifications displayed next to the exclamation mark symbol, as they may provide important information about sealing liquid levels or empty feeders.
7. If using a wired LAN connection, ensure that it is properly connected and consult your network administrator if there are any issues with internet connectivity.
8. If using a wireless LAN connection, make sure you have a network connection and check with your network administrator if there are any internet connectivity problems.
9. Follow the correct envelope orientation indicated by the symbols for sealing on or sealing off. Note that when sealing is off, the envelope flap is closed but not moistened.
10. If feeder linking is enabled, the system will automatically switch to the other feeder when one is empty. Check the feeder linking symbol to determine if the feeders are linked.
11. Depending on your preferences, configure the Double Feed Control (DFC) setting to 'on' or 'off' using the appropriate icon.
12. Utilize the various buttons provided, such as the 1x button to create an example mail set, the job list button to view the job list screen, and the edit button for editing a job.
13. If needed, change feeder trays using the corresponding icon to switch from one tray to another.

By following these instructions and utilizing the features and symbols of the FPI 4800, you can efficiently process your mail.

## Symbols

This manual uses the symbols listed below.

This symbol...	Indicates...
	<b>WARNING:</b> Indicates a human safety hazard.
	<b>ATTENTION:</b> A risk to the equipment or mail could result from an action you may perform.
	<b>NOTE:</b> A remark that explains different cases or specificities.
	<b>TIP:</b> Advice to help save you time when processing your mail.
	<b>SUPERVISOR:</b> Indicates that you have to use the supervisor menu to perform the procedure.














## Languages

In the EU the user guide must be available in the national language(s) of the country where the system is delivered. Therefore, if the User Guide is not available in your country's language(s), contact your authorized distributor.

## Software

The software used for the reading option is based in part on the work of the Independent JPEG Group.

The following is a list of symbols or icons and their descriptions.

	<b>Main document.</b> Shows the correct document orientation; A is the address.		<b>Document with reading</b> Shows the correct document orientation; A is the address.
	<b>Daily mail</b> Feature to manually insert mail-sets one by one into the system.		<b>Enclosure</b>
	<b>Notification</b> Next to an exclamation mark symbol, a message appears, e.g. Sealing liquid low, empty feeder.		
	<b>Wired LAN connected</b> Network connection is available via a network cable connection.		<b>Wired LAN connected, no internet</b> Network connection via a network cable is available but the network is not connected to internet. Check with your network administrator.
	<b>Wired LAN not connected</b> Network connection is not available via a network cable connection.		<b>Wireless LAN connected</b> Network connection via Wireless network is available.
	<b>Wireless LAN connected, no internet</b> Network connection via Wireless network is available, network is not connected to internet. Check with your network administrator.		<b>Wireless LAN not connected</b> No network connection to Wireless network or Wireless network out of range.
	<b>Envelope, sealing on</b> Envelopes will be sealed. The symbol shows the correct envelope orientation.		<b>Envelope sealing off</b> Envelopes will not be sealed. The symbol shows the correct envelope orientation. When sealing is off, the flap of the envelope is closed but not moistened.

	<b>Feeder linking</b> Linking means that when one feeder is empty, the system automatically starts feeding documents from the other feeder. This symbol at the feeders shows if the feeders are linked.		<b>Change feeder trays</b> Possibility to change from one feeder tray to another.
DFC: off	<b>DFC</b> Double Feed Control has been set to 'off'. By default the DFC will be set to 'on' and the text will not be shown.		<b>Fold type</b> This icon shows what kind of fold type has been set.
Exit Stacker	<b>Exit setting</b> This icon shows what kind of exit setting has been set.	0	<b>Counter setting</b> Shows on what number the counter has been set.
1x	<b>1x button</b> After tapping this button the system will create an example mail set.		<b>Start button</b> Tapping this button runs the job.
< Job list	<b>Job list button</b> After tapping this button the job list screen will be shown.		<b>Stop button</b> Button to stop the system The current mail set will be completed and the system stops, being empty and ready for a new set.
	<b>Edit button</b> Gives access for editing a job.		<b>Save button</b> Save the job or changes that have been made to a job.

FP. (2022, July). User Guide. FPi 4800.

<https://cdn0.scrvt.com/0b415e9fe7995370c62ceab2d1317f1c/931013aff6992912/2330bfc2fc1b/FPi-4800-User-Guide-Version-A.pdf>

## Documents / Resources

	<p><a href="#">FP FPi 4800 Folder Inserters</a> [pdf] User Guide</p> <p>FPi 4800 Folder Inserters, FPi 4800, Folder Inserters, Inserters</p>
	<p><a href="#">FP FPi 4800 Folder Inserters</a> [pdf] User Manual</p> <p>FPi 4800 Folder Inserters, FPi 4800, Folder Inserters, Inserters</p>